



NORTH TEXAS MUNICIPAL WATER DISTRICT

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MINUTES REGULAR MEETING OF THE BOARD OF DIRECTORS SEPTEMBER 27, 2018

The North Texas Municipal Water District (NTMWD) Board of Directors met in regular meeting on Thursday, September 27, 2018, at 4:00 p.m. in the NTMWD Administrative Offices located at 501 E. Brown Street, Wylie, Texas. Notice of the meeting was legally posted in accordance with Government Code, Title 551, Open Meetings.

I. CALL TO ORDER

President John Sweeden called the meeting to order at approximately 4:00 p.m.

II. INVOCATION – Director Rod Hogan

Director Rod Hogan offered the invocation.

III. PLEDGE OF ALLEGIANCE

President John Sweeden led the Pledge of Allegiance.

IV. PLEDGE OF ALLEGIANCE TO THE TEXAS FLAG

President John Sweeden led the Pledge of Allegiance to the Texas Flag.

V. ANNOUNCEMENT OF QUORUM

Secretary Larry Parks announced a quorum was present. Directors absent are noted below, and any reference to unanimous votes excludes the Directors identified as being absent from the meeting. Director David Paschall did not vote on any agenda items and departed after consideration of Agenda Item No. IX. A.

1	Anderson, Terry Sam	
2	Carr, John	
3	Crump, George	
4	Dyer, Phil	
5	Farmer, Joe	
6	Fuller, Marvin	
7	Glass, Bill	Absent
8	Gordon, Don	
9	Grooms, Darrell	
10	Hogan, Rod	
11	Hollifield, David	

12	Island, David	
13	Johnson, Blair	
14	Joplin, Joe	
15	Kerr, James	
16	Lofland, Bill	
17	May, Jack	
18	McKissick, Charles	
19	Murphy, John	
20	Parks, Larry	
21	Paschall, David	
22	Peasley, Richard	
23	Shuyler, Lynn	
24	Sweeden, John	
25	Thurmond, Robert	Absent

The following NTMWD legal and financial consultants attended the meeting:

Lauren Kalisek and Sara Thornton – Lloyd Gosselink Rochelle & Townsend
Lewis Isaacks and Mark Walsh – Saunders Walsh & Beard
Molly Carson and Alan Raynor – McCall Parkhurst & Horton
David Medanich - Hilltop Securities
Chris Ekrut – NewGen Strategies & Solutions

VI. PUBLIC COMMENTS

There were no public comments.

VII. OPENING REMARKS

- A. Presentations of awards, recognitions, achievements, etc., of the District, Board members, and staff

There were no presentations of awards or recognitions.

- B. President's Remarks concerning current events, conduct of meeting, posted agenda items, committee assignments, and related matters

President John Sweeden announced that Director David Paschall had submitted his resignation to the NTMWD Board of Directors and that the first item on the regular agenda is to consider a resolution commending Director Paschall for his service to NTMWD.

President Sweeden noted that following documents were included in Board member's folders:

- o Copy of Director Paschall's resignation letter
- o Budget Rates Fact Sheet
- o Amended Agenda (to correct Project No. on Administrative Memorandum No. 5249)
- o Copy of corrected Administrative Memorandum No. 5249

- Copy of Budget Resolution No. 18-46 related to Administrative Memorandum No. 5244
- Exhibits A and B for Administrative Memorandum No. 5203-3

Also, he noted that the Bonham Chamber of Commerce provided writing pens made of Bois d’Arc wood for Board members.

President Sweeden advised that Director Larry Parks will abstain from voting on Agenda Item No. X. P.

President Sweeden reviewed the October 2018 Board/Committee meeting schedule as follows:

- WEFTEC Conference – October 1 – 3, 2018
- Executive Committee – October 11, 2018, 11:30 a.m.
- Legislative Committee – October 11, 2018, 1:00 p.m.
- Water Committee – October 25, 2018, 2:00 p.m.
- Board Lunch – October 25, 2018, 1:00 p.m.
- Board Planning Workshop – Saturday, October 27, 2018, 8:00 a.m.

- C. Executive Director’s Status Report concerning legislation and regulatory matters, budgets, current projects and ongoing programs of the District including the Regional Water System, Regional Wastewater System, Regional Solid Waste System, Watershed Protection, and Water Conservation

Executive Director Tom Kula noted that the Public Relations Department has recently produced two videos that will be displayed today as follows:

- Follow the Flow – which illustrates the journey of wastewater
- More than Water – which explains why water rates must cover the costs of more than just the water we all drink and use every day

Mr. Kula noted that the Water System items included on this Board agenda total approximately \$14 million for five major projects.

VIII. UPDATE ON BOIS D’ARC LAKE

Cesar Baptista, Assistant Deputy Director – Engineering, provided an update on the Bois d’Arc Lake construction project including the status of each of the Construction Manager At-Risk projects and the mitigation project. His update included the current estimated cost of the project and photographs of ongoing construction.

IX. CONSENT AGENDA ITEMS

Upon a motion by Director Darrell Grooms and a second by Director Joe Farmer, the Board of Directors unanimously approved the consent agenda items as follows:

- A. Consider Approval of Board of Directors Regular Meeting Minutes – August 23, 2018
(Please refer to Consent Agenda Item No. 18-09-01)

MINUTES – BOARD OF DIRECTORS

SEPTEMBER 27, 2018

PAGE 4

- B. Consider Approval of Special Board Meeting Minutes – August 17, 2018
(Please refer to Consent Agenda Item No. 18-09-02)
 - C. Consider Approval of Monthly Construction Report – August 2018
(Please refer to Consent Agenda Item No. 18-09-03)
 - D. Consider Authorizing Execution of Encroachment on Easement with E. Renner Road Condominium Association, Inc.
(Please refer to Consent Agenda Item No. 18-09-04)
 - E. Consider Authorizing Execution of Grant Funding Agreement with Texas Commission on Environmental Quality for Lavon Lake Watershed Protection Plan Implementation
(Please refer to Consent Agenda Item No. 18-09-05)
 - F. Consider Authorizing Execution of Interconnection and Parallel Operation Agreement with Oncor Electric Delivery Company on Project No. 301-0468-17, Wilson Creek Regional Wastewater Treatment Plant Electrical Improvements, Phase II
(Please refer to Consent Agenda Item No. 18-09-06)
 - G. Consider Authorizing Execution of Interim Extension to Advanced Funding Agreement with the Sulphur River Basin Authority for Water Resource Planning in Sulphur River Basin
(Please refer to Consent Agenda Item No. 18-09-07)
 - H. Consider Authorizing Execution of Encroachment on Easement and Use Agreement with RWLadera, LLC
(Please refer to Consent Agenda Item No. 18-09-08)
- X. AGENDA ITEMS FOR INDIVIDUAL CONSIDERATION
- A. Consider Adopting Resolution No. 18-47 Commending Director David Paschall's Service on the NTMWD Board of Directors

Upon a motion by Director Darrell Grooms and a second by Director Jack May, the Board of Directors voted unanimously to adopt Resolution No. 18-47 commending Director David Paschall's service on the NTMWD Board of Directors. President Sweeden presented a framed resolution to Director Paschall.

Director Paschall addressed the Board and noted that he had been offered the position of City Attorney for the City of Mesquite. He indicated he was excited for this new opportunity and expressed appreciation and respect to the Board of Directors.
 - B. Consider Authorizing Water System Rebates for 2017-18
(Please refer to Administrative Memorandum No. 5243)

Upon a motion by Director Darrell Grooms and a second by Director John Murphy, the Board of Directors voted unanimously to authorize Water System Rebates for 2017-18 in the amount of \$5,900,673.98. Deputy Director Erik Felthous provided a review of the rebate schedule.

Upon a Board member question, Mr. Kula confirmed that the new budget methodology could result in slightly less dollar amounts being rebated next year than otherwise would have been, due to 90% of the annual minimums being billed to the Member Cities.

- C. Consider Adoption of Resolution No. 18-46 Approving Appropriations for the 2018-19 All Systems Annual Budget, Amending the 2017-18 Annual Budget and Providing Rates and Charges for the System Services
(Please refer to Administrative Memorandum No. 5244)

Upon the recommendation of the Finance/Audit Committee, a motion by Director Phil Dyer, and second by Director James Kerr, the Board of Directors voted unanimously to adopt Resolution No. 18-46 approving appropriations for the 2018-19 All Systems Annual Budget, Amending the 2017-18 Annual Budget and providing rates and charges for the System Services of the North Texas Municipal Water District.

Director Dyer noted that the Finance/Audit Committee met on September 13, 2018, to review the proposed budget and voted unanimously to recommend approval of the budget to the Board of Directors. Director James Kerr noted the Personnel Committee also met on September 13, 2018, to review the requested positions and adopt the salary scale for the Executive Director/General Manager and Deputy Director positions and voted unanimously to recommend the requested positions and salary scale to the Board of Directors.

Mr. Felthous provided a brief review of each of the Systems included in the budget prior to the vote.

- D. Consider Authorizing Amendment to the NTMWD Personnel Policies Manual
(Please refer to Administrative Memorandum No. 5245)

Upon the recommendation of the Policy Committee, a motion by Director Marvin Fuller, and a second by Director Richard Peasley, the Board of Directors voted unanimously to amend the NTMWD Personnel Policies Manual.

Director Marvin Fuller noted that the Policy Committee met on this date to review the proposed amendments and voted unanimously to recommend approval of the amendments to the Personnel Policies Manual to the Board of Directors. He indicated the amendments included updates and clarifications to various sections, primarily impacting workplace harassment, the appeals process and work schedule flexibility. Additionally, updates were made to the bereavement and holiday leave to align with some of NTMWD's Member Cities. He noted the Committee did recommend inclusion of the definition of an "employee" in the amended Policy.

- E. Consider Authorizing Award of Construction Contract on Project No. 101-0481-17, Wylie Water Treatment Plant III Supervisory Control and Data Acquisition Improvements
(Please refer to Administrative Memorandum No. 5246)

Upon the recommendation of the Water Committee, a motion by Director Jack May and a second by Director Darrell Grooms, the Board of Directors voted unanimously to authorize the Executive Director to authorize award of a construction contract to Prime Controls, L.P., in the amount of \$1,791,315 on Project No. 101-0481-17, Wylie Water Treatment Plant III Supervisory Control and Data Acquisition Improvements.

- F. Consider Authorizing Execution of Engineering Services Agreement on Project No. 101-0515-18, Wylie Water Treatment Plants Human-Machine-Interface and Data Server Upgrades
(Please refer to Administrative Memorandum No. 5247)

Upon a motion by Director Darrell Grooms and a second by Director James Kerr, the Board of Directors voted unanimously to authorize the Executive Director to execute an engineering services agreement with Gupta & Associates, Inc., in the amount of \$467,937.50 for final engineering design on Project No. 101-0515-18, Wylie Water Treatment Plants Human-Machine-Interface (HMI) and Data Server Upgrades.

- G. Consider Authorizing Execution of Engineering Services Agreement on Project No. 101-0414-16, High Service Pump Station 2-1 2016 Electrical Improvements, Phase II
(Please refer to Administrative Memorandum No. 5248)

Upon a motion by Director Darrell Grooms and a second by Director Lynn Shuyler, the Board of Directors voted unanimously to authorize the Executive Director to execute an engineering services agreement with Gupta and Associates, Inc., in the amount of \$527,123 for final engineering design on Project No. 101-0414-16, High Service Pump Station 2-1 2016 Electrical Improvements, Phase II.

- H. Consider Authorizing Execution of Engineering Services Agreement on Project No. 101-0517-18, Wylie Water Treatment Plant II Structural and Mechanical Improvements
(Please refer to Administrative Memorandum No. 5249)

Upon the recommendation of the Water Committee, a motion by Director Jack May and a second by Director Darrell Grooms, the Board of Directors voted unanimously to authorize the Executive Director to execute an engineering services agreement with CH2M Hill Engineers, Inc., in the amount of \$417,650 for preliminary engineering design on Project No. 101-0517-18, Wylie Water Treatment Plant II Structural and Mechanical Improvements.

- I. Consider Authorizing Execution of Raw Water Supply Contract with Trinity River Authority of Texas for Purchase of Raw Water for Diversion from the Main Stem Pump Station
(Please refer to Administrative Memorandum No. 5250)

Upon the recommendation of the Water Committee, a motion by Director Jack May and a second by Director Darrell Grooms, the Board of Directors voted unanimously to authorize the Executive Director to execute a raw water supply contract with Trinity River Authority of Texas in the amount of \$2,528,425 (anticipated per contract for fiscal year 2018 – 2019) for purchase of raw water for diversion from the Main Stem Pump Station.

- J. Consider Authorizing Execution of Water Transport Contract with City of Dallas for Transport of NTMWD Raw Water from Lake Fork to Lake Tawakoni
(Please refer to Administrative Memorandum No. 5251)

Upon the recommendation of the Water Committee, a motion by Director Jack May and a second by Director Darrell Grooms, the Board of Directors voted unanimously to authorize the Executive Director to execute a water transport contract with the City of Dallas in the amount of \$2,228,169.14 (for full 20,000 acre-feet).

- K. Consider Authorizing Execution of Engineering Services Agreement on Project No. ENG 18-9, United States Geological Survey Texas Water Science Center Water Resource Investigations Joint-Funding Contracts
(Please refer to Administrative Memorandum No. 5252)

Upon the recommendation of the Water Committee, a motion by Director Jack May and a second by Director Darrell Grooms, the Board of Directors voted unanimously to authorize the Executive Director to execute an engineering services agreement with United States Geological Survey in the amount of \$353,910 for study on Project No. ENG 18-9, USGS Texas Water Science Center Water Resource Investigations joint-funding contracts.

- L. Consider Authorizing Award of Construction Contract on Project No. 101-0338-13, Meter Vault Standardization, Set Point Control Implementation, Phase II
(Please refer to Administrative Memorandum No. 5253)

Upon a motion by Director James Kerr and a second by Director Rod Hogan, the Board of Directors voted unanimously to authorize award of a construction contract with MELA Contracting, Inc., in the amount of \$8,985,000 on Project No. 101-0338-13, Meter Vault Standardization, Set Point Control Implementation, Phase II.

- M. Consider Authorizing Execution of Interlocal Agreement with City of Allen to Facilitate Painting of Tank Dome Logos, Project No. 101-0385-15
(Please refer to Administrative Memorandum No. 5254)

Upon a motion by Director Joe Farmer and a second by Director Lynn Shuyler, the Board of Directors voted unanimously to authorize execution of Interlocal

Agreement with the City of Allen to facilitate painting of logos on ground storage tank domes, Project No. 101-0385-15, North System Exchange Parkway Ground Storage.

- N. Consider Authorizing Award of Construction Contract on Project No. 101-0488-17, Mesquite to Forney Pipeline Relocation at State Highway 352
(Please refer to Administrative Memorandum No. 5255)

Upon a motion by Director Rod Hogan and a second by Director Darrell Grooms, the Board of Directors voted unanimously to authorize award of a construction contract with BRCT, LLC, dba Blackrock Construction in the amount of \$457,216.49 on Project No. 101-0488-17, Mesquite to Forney Pipeline Relocation at State Highway 352.

- O. Consider Authorizing Award of Construction Contract on Project No. 101-0467-17, South System Air Valve Improvements Phase I
(Please refer to Administrative Memorandum No. 5256)

Upon a motion by Director Darrell Grooms and a second by Director Joe Farmer, the Board of Directors voted unanimously to authorize award of a construction contract with Mountain Cascade of Texas, LLC, in the amount of \$2,267,334 on Project No. 101-0467-17, South System Air Valve Improvements.

Executive Director Tom Kula mentioned this item was part of NTMWD's ongoing proactive maintenance program.

- P. Consider Authorizing Execution of Engineering Services Agreement on Project No. 101-0344-13, Bois d'Arc Lake Dam and Intake Structure, Bois d'Arc Lake Operations Plan
(Please refer to Administrative Memorandum No. 5257)

Director Larry Parks abstained from voting on this item.

Upon the recommendation of the Water Committee, a motion by Director Jack May and a second by Director Darrell Grooms, the Board of Directors voted unanimously to authorize the Executive Director to execute an engineering services agreement with Freese and Nichols, Inc., in the amount of \$455,846 for development of the Bois d'Arc Lake Operations Plan on Project No. 101-0344-13, Bois d'Arc Lake Dam and Intake Structure.

Upon a Board member question, Mr. Kula confirmed this Bois d'Arc Lake Operations Plan should be complete in early 2020.

- Q. Consider Authorizing Execution of Replacement Discretionary Service Agreements on Project No. 101-0344-13, Bois d'Arc Lake Dam and Intake Structure
(Please refer to Administrative Memorandum No. 5258)

Upon the recommendation of the Water Committee, a motion by Director Jack May and a second by Director Darrell Grooms, the Board of Directors voted unanimously to authorize the Executive Director to take the following action: (1) rescind the action outlined in Administrative Memorandum No. 5170 approved by the Board of Directors in May 2018 authorizing execution of a discretionary services agreement with Oncor Electric Delivery Company, LLC, in the amount of \$23,850,000; and; (2) execute two replacement discretionary service agreements with Oncor Electric Delivery Company, LLC, in the amount of \$23,570,000 on Project No. 101-0344-13, Bois d'Arc Lake Dam and Intake Structure.

- R. Consider Authorizing Execution of Engineering Services Agreement on Project No. 501-0470-17, McKinney Prosper Transfer Sewer
(Please refer to Administrative Memorandum No. 5259)

Upon the recommendation of the Wastewater Committee, a motion by Director Bill Lofland and a second by Director John Carr, the Board of Directors voted unanimously to authorize the Executive Director to execute an engineering services agreement with Halff Associates, Inc., in the amount of \$2,410,900 for final engineering design on Project No. 501-0470-17, McKinney Prosper Transfer Sewer.

- S. Consider Authorizing Engineering Services Agreement on Project No. 501-0513-18, North McKinney Lift Station Improvements and Project No. 501-0514-18, North McKinney Transfer Force Main
(Please refer to Administrative Memorandum No. 5260)

Upon the recommendation of the Wastewater Committee, a motion by Director Bill Lofland and a second by Director Joe Joplin, the Board of Directors voted unanimously to authorize the Executive Director to execute an engineering services agreement with AECOM, Inc., for preliminary engineering design in the amount of \$223,689 on Project No. 501-0513-18, North McKinney Lift Station Improvements, and in the amount of \$154,869 on Project No. 501-0514-18, North McKinney Transfer Force Main.

- T. Consider Authorizing Execution of Engineering Services Agreement on Project No. 301-0471-17, Rowlett Creek Regional Wastewater Treatment Plant Peak Flow Management Improvements, Phase II
(Please refer to Administrative Memorandum No. 5261)

Upon the recommendation of the Wastewater Committee, a motion by Director Bill Lofland and a second by Director John Carr, the Board of Directors voted unanimously to authorize the Executive Director to execute an engineering services agreement with Hazen and Sawyer, Inc., in the amount of \$5,182,700 for final engineering design on Project No. 301-0471-17, Rowlett Creek Regional Wastewater Treatment Plant Peak Flow Management Improvements, Phase II

- U. Consider Authorizing Award of Construction Contract on Project No. 501-0466-17, Rowlett Creek Parallel Trunk Sewer Extension
(Please refer to Administrative Memorandum No. 5262)

Executive Director Kula indicated this item was not reviewed through Committee and provided some background on the project.

Upon a motion by Director Terry Sam Anderson and a second by Director Joe Farmer, the Board of Directors voted unanimously to authorize award of a construction contract with McKee Utility Contractors, Inc., in the amount of \$3,695,000 on Project No. 501-0466-17, Rowlett Creek Parallel Trunk Sewer Extension.

- V. Consider Adoption of Resolution No. 18-48 Authorizing Execution of Wastewater Facilities Installment Sale Contract with Seis Lagos Utility District
(Please refer to Administrative Memorandum No. 5263)

Upon the recommendation of the Wastewater Committee, a motion by Director Bill Lofland and a second by Director Marvin Fuller, the Board of Directors voted unanimously to adopt Resolution No. 18-48 authorizing execution of a Wastewater Facilities Installment Sale Contract with Seis Lagos Special Utility District.

- W. Consider Authorizing Execution of Interlocal Agreement with City of Plano for Manhole Protection at Arbor Hills Nature Preserve
(Please refer to Administrative Memorandum No. 5264)

Upon a motion by Director Terry Sam Anderson and a second by Director Darrell Grooms, the Board of Directors voted unanimously to authorize the Executive Director to execute an Interlocal Agreement with the City of Plano for manhole protection at Arbor Hills Nature Preserve in the amount of \$64,000.

- X. Consider Authorizing Execution of Interlocal Agreement with Town of Fairview to Facilitate Road Improvements on Orr Road, Project No. 301-0516-18
(Please refer to Administrative Memorandum No. 5265)

Upon the recommendation of the Wastewater Committee, a motion by Director Bill Lofland and a second by Director Marvin Fuller, the Board of Directors voted unanimously to authorize the Executive Director to execute an Interlocal Agreement (ILA) with Collin County and the Town of Fairview, contingent upon execution of the ILA by Collin County and the Town of Fairview. In the ILA, NTMWD commits to payment of \$1,500,702 for construction of approximately 3,200 feet of concrete road improvements on Orr Road, and allowing for a 10% increase for a total maximum amount of \$1,650,772. Also, the NTMWD commits to interim road improvements up to \$25,000 annually until construction begins on Project No. 301-0516-18, Road Improvements on Orr Road.

- Y. **TABLED ITEM:** Consider Adoption of Resolution No. 18-36-A Declaring Property Surplus to the Needs of NTMWD and Authorizing the Executive Director to Exchange Surplus Property for Site 12 Parcel, Bois d'Arc Lake, Fannin County Road and Bridge Improvements, Project No. 101-0435-16 and Authorizing the Executive Director to Execute Documents Necessary for Acquisition and Exchange of Parcels
(Please refer to Administrative Memorandum No. 5203-3)

Upon a motion by Director Lynn Shuyler and a second by Director Darrell Grooms, this item was removed from the table.

The regular session recessed at 5:17 p.m.

President John Sweeden declared a need for an Executive Session of the Board of Directors to discuss Agenda Item Nos. X. Y. pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.072, Real Property and Agenda Item Nos. XI. A. (1-4) and B. (1) pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071, Consultation with Attorney.

The Executive Session was called to order by President John Sweeden at 5:17 p.m.

The Executive Session adjourned at 6:38 p.m. No action was taken in the Executive Session.

President John Sweeden reconvened the meeting into regular session.

Upon a motion by Director Rod Hogan and a second by Director John Carr, the Board of Directors voted unanimously to adopt Resolution No. 18-36-A declaring property surplus to the needs of NTMWD and authorizing the Executive Director to exchange surplus property for Site 12 Parcel, Bois d'Arc Lake, Fannin County Road and Bridge Improvements, Project No. 101-0435-16, and authorizing the Executive Director to execute documents necessary for acquisition and exchange of parcels.

XI. DISCUSSION ITEMS

A. Discuss Status of Member City Contract Matters including:

1. *Petition of the Cities of Garland, Mesquite, Plano and Richardson Appealing Wholesale Water Rates Implemented by North Texas Municipal Water District, Docket No. 46662 before the Public Utility Commission of Texas*
2. *Petition of the Cities of Garland, Mesquite, Plano and Richardson Appealing Wholesale Water Rates Implemented by North Texas Municipal Water District, Docket No. 47863 before the Public Utility Commission of Texas*
3. *Ex Parte, North Texas Municipal Water District, Cause No. 429-01462-2018 in the 429th Judicial District, District Court of Collin County, Texas*
4. *Facilitation with Member Cities Regarding Alternate Cost Methodologies to the Amendatory Water Supply Contract*

These items were discussed in Executive Session as noted above.

B. Update on Litigation Involving North Texas Municipal Water District/Advice from Legal Counsel, including:

1. Knight et al. vs. U.S. Army Corps of Engineers, Case No. 18-352-ALM in the U.S. District Court for the Eastern District of Texas, Sherman Division

This item was discussed in Executive Session as noted above.

C. Opportunity for Board Members to Request Potential Future Agenda Items
(No substantive discussion of items will take place at this time)

There were no requests received from Board members for potential future agenda items.

XII. ADJOURNMENT

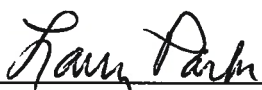
There being no further business, the meeting adjourned at approximately 6:39 p.m. The next regular meeting of the NTMWD Board of Directors will be held Thursday, October 25, 2018, at 4:00 p.m. at the North Texas Municipal Water District offices at 501 E. Brown Street, Wylie, Texas.

APPROVED:



JOHN SWEEDEN, President

ATTEST:



LARRY PARKS, Secretary

(Seal)

