



NORTH TEXAS MUNICIPAL WATER DISTRICT

501 E. Brown Street • Wylie, Texas 75098
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MINUTES SPECIAL MEETING OF THE BOARD OF DIRECTORS JANUARY 23, 2020

The North Texas Municipal Water District (NTMWD) Board of Directors met in a Special Meeting on Thursday, January 23, 2020, at 3:00 p.m. in the NTMWD Administrative Offices located at 501 E. Brown Street, Wylie, Texas. Notice of the meeting was legally posted in accordance with Government Code, Title 551, Open Meetings.

I. CALL TO ORDER

President Don Gordon called the Special Meeting to order at approximately 3:00 p.m.

Secretary Darrell Grooms announced a quorum was present. Directors absent are noted below.

1	Anderson, Terry Sam	
2	Carr, John	
3	Crump, George	
4	Dyer, Phil	
5	Farmer, Joe	
6	Fuller, Marvin	
7	Glass, Bill	
8	Gordon, Don	
9	Grooms, Darrell	
10	Hogan, Rod	
11	Hollifield, David	
12	Imrie, Chip	
13	Island, David	Absent
14	Johnson, Blair	Absent
15	Joplin, Joe	
16	Kerr, James (Jim)	
17	May, Jack	
18	McKissick, Charles	Absent
19	Murphy, John	Absent
20	Parks, Larry	
21	Patrick, Brenda Jean	
22	Peasley, Richard	
23	Shuyler, Lynn	Absent
24	Sweeden, John	
25	Stephens, Keith	

The following NTMWD legal and financial consultants attended the meeting:
Lauren Kalisek – Lloyd Gosselink Rochelle & Townsend

II. DISCUSSION ITEMS

- A. Discuss Board of Directors training for future video/audio recording of Board meetings.

Janet Rummel, Public Relations and Communications Officer reviewed the benefits of video recording Board meetings, and provided an overview on microphone etiquette, speaking clarity, and potential distractions. The training schedule was reviewed, and Ms. Rummel advised that the first published video will be of the July Board meeting. Meetings will not be streamed live but will be on the District website the day following the regular meetings. Ms. Rummel advised that additional training will be available before and after committee meetings as requested. Practice recordings are planned for the next few months.

Assistant Deputy Jim Shirley reviewed the technology involved with camera angles. He noted that the recordings will be done by Swagit, and that they will have a representative at a future training session to observe and become familiar with the flow of the meeting, agenda and speakers. It was noted that meeting content will not be edited, and that Executive Sessions will not be recorded.

Input from the Directors was requested, and the following suggestions were made:

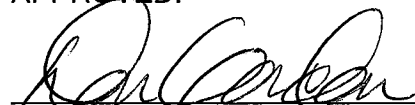
- 1) Purchase an electronic voting board
- 2) Verbally announce the names of absent Board members
- 3) Need the ability for staff to turn off mics remotely (Mr. Shirley later advised that this can be done now, however mics cannot be turned on if already off.)
- 4) Replace large TV that is used now by the Executive Directors with desk top monitors
- 5) Review records retention policy
- 6) Possibly add the capability of the President to be able to que a speaker
- 7) Suggested that camera shots not display the desktop of the dais

Executive Director Tom Kula added that implementing a voting board will need to be discussed by the Policy Committee (possibly February 12th). Director Terry Sam Anderson stated that all aspects of recording the meetings need to be complete prior to first publishing meetings even if the July start date is delayed.

III. ADJOURNMENT

There being no further business, the meeting adjourned at approximately 3:50 p.m.

APPROVED:



DON GORDON, President

ATTEST:



DARRELL GROOMS (Secretary
(Seal)

