



NORTH TEXAS MUNICIPAL WATER DISTRICT

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**POLICY COMMITTEE MEETING MINUTES
MAY 19, 2020**

I. CALL TO ORDER

Chairman Don Gordon called the meeting of the North Texas Municipal Water District (NTMWD) Policy Committee to order at approximately 10:30 a.m. on Tuesday, May 19, 2020. The meeting was held by teleconference. Chairman Gordon read the following statement:

“In accordance with the COVID-19 public health threat and the related March 16, 2020, action by the Office of the Governor, temporarily suspending certain provisions of the Texas Open Meetings Act, NTMWD will hold its meeting by telephonic conference call.

In lieu of physical attendance of the meeting, the public may teleconference in to the Policy Committee meeting by calling toll free (1) (844)-621-3956 and entering the following access code: 928 587 040. Members of the public wishing to make public comment during the meeting should follow the instructions for on-line registration listed under Item II. below no later than the start time of the meeting. The meeting will be recorded and the audio recording will be available on the NTMWD website after the meeting.”

Policy Committee members present included Chairman Don Gordon, Directors Phil Dyer, Marvin Fuller, David Hollifield, Blair Johnson, Jack May and Richard Peasley. Director Rod Hogan was absent. A quorum of the Policy Committee was present. Any references to unanimous votes refers to a unanimous vote of the Committee members present.

Members of the Executive Committee were present as well as other Board members. Lauren Kalisek and Sheila Gladstone with Lloyd Gosselink Rochelle & Townsend were present. Interim Executive Director Rodney Rhoades along with other members of the NTMWD management team were also in attendance.

II. PUBLIC COMMENTS (FOR TELECONFERENCE COMMITTEE MEETINGS ONLY)

INSTRUCTIONS FOR PUBLIC COMMENT ON-LINE REGISTRATION: Prior to the start of the Policy Committee meeting, members of the public wishing to provide public comment must submit via email to PublicRelations.Info@ntmwd.com their first and last name, organization, comment topic, mailing address and email address. During the public comment portion of the meeting, speakers will be recognized by name and asked to

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provide their comments. The time limit is five (5) minutes per speaker, not to exceed a total of thirty (30) minutes for all speakers. The Committee may not discuss these items, but may respond with factual or policy information. Public comment is provided for committee meetings held by teleconference during the COVID-19 health threat to confirm the opportunity for two-way communication with the public during the meeting.

There were no public comments.

III. OPENING REMARKS

- A. Chairman/Executive Director/Committee Champion Status Report concerning legislation and regulatory matters, budgets, current projects and ongoing programs of the District

There were no reports.

IV. ACTION ITEMS

- A. Consider approval of Policy Committee meeting minutes – March 11, 2020

Upon a motion by Director David Hollifield and a second by Director Phil Dyer, the Policy Committee voted unanimously to approve the March 11, 2020 Policy Committee minutes.

- B. Consider approval of amending Board Policies Manual, Section IV. Board of Directors Rules of Procedures, Section 4.2 Organization, B. Officers

Chairman Gordon reviewed that since the early 1990s, it has been the practice of NTMWD to ask the past three Board Presidents to recommend a slate of officers for the upcoming Board year (commencing June 1 of each year) at the May Board meeting. Most recently, a Special Purpose Committee – Nominating Committee has been designated and its members have also been the past three Board Presidents. Chairman Gordon confirmed that this practice has not been included in District policies so it is felt it would be in the best interest of the NTMWD to clarify the procedures and process for nominating and electing officers to the Board of Directors.

The recommended language for consideration in the Board Policies Manual is as follows:

B. OFFICERS

“The Board shall elect from its membership a President, Vice President, and Secretary of the Board and such other officers as in the judgment of the Board is necessary. Officers shall serve one-year terms commencing June 1 of each year. If the Board fails to elect officers prior to June 1 for the coming year, the current officers shall hold over until such election is held. Nominations for officers shall be made jointly by the most recent past three Presidents and presented to the Board for consideration prior to the annual election of officers at a Board meeting.

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Nominations may also be taken from the floor at the Board meeting prior to the vote. Individual officer vacancies in the midst of a term due to resignation, illness or otherwise may be filled by vote of the Board at the next convenient Board meeting.”

Assistant Deputy John Montgomery advised that this suggested language was provided from attorney Lauren Kalisek. In addition, Mr. Montgomery provided that the proposed language reflects current practices and that the changes are intended to codify the process. Ms. Kalisek added that the current practice has been in place for several years and the current policy does not include this information. Director Marvin Fuller suggested that the sentence, “Nominations for officers shall be made jointly by the most recent past three Presidents and presented to the Board for consideration prior to the annual election of officers at a Board meeting”, include the word “serving” after the word “three”. Ms. Kalisek advised this is acceptable.

In response to questions from Committee members, Ms. Kalisek explained that the proposed language would not require the creation of a formal committee subject to the requirements of the Open Meetings Act. She noted that the Board of Directors has not yet discussed this potential change in policy; that the Policy Committee will vote on whether to make such a recommendation to the full Board. She further explained that the proposed language requires the past three presidents to work together to come to a consensus on the nominations.

Director Sweeden advised that the nominations would be a recommendation to the full board at the next meeting, with floor nominations being allowed as well. Director Joplin added that this is a codification of the practice that has been done in the past.

Upon a motion by Director Marvin Fuller and a second by Director Blair Johnson to adopt this language into the Policy Manual with the addition of the word “serving” in reference to the past three Presidents, the Policy Committee voted unanimously to recommend approval to the Board of Directors.

V. DISCUSSION ITEMS

- A. Opportunity for Committee members to provide feedback on Policy Committee meeting

There were no comments from the Policy Committee Members.

- B. Opportunity for Committee members to request potential future agenda items
(No substantive discussion of items will take place at this time)

There were no future agenda items requested.

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VI. ADJOURNMENT

The meeting adjourned at approximately 10:51 a.m. The Chairman will call the next meeting with proper notification to the members.

APPROVED:

DocuSigned by:

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DON GORDON
Chairman