



## **NORTH TEXAS MUNICIPAL WATER DISTRICT**

**501 E. Brown Street • Wylie, Texas 75098  
(972) 442-5405 – Phone • (972) 295-6440 – Fax**

**BOARD OF DIRECTORS  
REGULAR MEETING (BY TELECONFERENCE)  
THURSDAY, APRIL 22, 2021  
2:30 P.M.**

Notice is hereby given pursuant to V.T.C.A., Government Code, Chapter 551, that the Board of Directors of North Texas Municipal Water District (NTMWD) will hold a regular meeting by teleconference, accessible to the public, on Thursday, April 22, 2021, at 2:30 p.m.

**In accordance with the COVID-19 public health threat and the related March 16, 2020, action by the Office of the Governor, temporarily suspending certain provisions of the Texas Open Meetings Act, NTMWD will hold its meeting by telephonic conference call.**

**In lieu of physical attendance of the meeting, the public may teleconference in to the Board meeting by calling 1 (844) 621-3956 and entering the following access code: 928 587 040. Members of the public wishing to make public comment during the meeting should follow the instructions for on-line registration listed under Item VIII. below no later than the start time of the meeting. The meeting will be recorded and the audio recording will be available on the NTMWD website after the meeting.**

**Please note, if the Office of the Governor's March 16, 2020, action expires prior to the meeting, NTMWD will resume in-person meetings at its offices at 501 East Brown Street Wylie, Texas 75098 and there will not be an option to use the above listed teleconference line to attend the meeting so that NTMWD remains in compliance with the Texas Open Meetings Act.**

The Board of Directors is authorized by the Texas Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include receiving legal advice from its attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073); discussing personnel matters (Section 551.074); or discussing security personnel or devices (Section 551.076). If the Board of Directors determines to go into executive session on any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and provision of the Open Meetings Act that authorizes the closed or executive session.

### **AGENDA<sup>1</sup>**

#### **I. CALL TO ORDER**

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<sup>1</sup>Persons with disabilities who plan to attend the NTMWD Board of Directors meeting and who may need auxiliary aids or services are requested to contact Shannon Sauceman in the NTMWD Administrative Offices at (972) 442-5405 as soon as possible. All reasonable efforts will be taken to make the appropriate arrangements.

II. **INVOCATION**

III. **PLEDGE OF ALLEGIANCE**

IV. **PLEDGE OF ALLEGIANCE TO THE TEXAS FLAG**

V. **ROLL CALL/ANNOUNCEMENT OF QUORUM**

VI. **INSTRUCTIONS FROM MODERATOR**

A member of NTMWD staff will serve as moderator for the teleconference and provide instructions to Board members, staff and the public for conducting the meeting by teleconference.

VII. **OPENING REMARKS**

- A. President's Remarks concerning current events, conduct of meeting, posted agenda items, committee assignments, and related matters
- B. Interim Executive Director's Status Report concerning legislation and regulatory matters, budgets, current projects and ongoing programs of the District including the Regional Water System, Regional Wastewater System, Regional Solid Waste System, Watershed Protection, and Water Conservation

VIII. **PUBLIC COMMENTS**

***INSTRUCTIONS FOR PUBLIC COMMENT ON-LINE REGISTRATION:*** Prior to the start of the Board meeting, members of the public wishing to provide public comment must submit via email to [PublicRelations.Info@ntmwd.com](mailto:PublicRelations.Info@ntmwd.com) their first and last name, organization, comment topic, mailing address and email address. During the public comment portion of the meeting, speakers will be recognized by name and asked to provide their comments. The time limit is five (5) minutes per speaker, not to exceed a total of thirty (30) minutes for all speakers. The Board may not discuss these items, but may respond with factual or policy information.

IX. **EXECUTIVE SESSION (to begin at approximately 2:45 p.m. and end between 3:15 p.m. – 4:00 p.m.)**

The Presiding Officer will announce that the meeting will move into closed executive session and identify the agenda items to be discussed in executive session. The executive session will conclude so that the public meeting will resume between 3:15 p.m. - 4:00 p.m.

X. **DISCUSSION ITEMS**

- A. Update on litigation involving North Texas Municipal Water District/advice from legal counsel, including:
  - 1. Provide update regarding possible easement encroachment by a contractor performing residuals removal, hauling, and disposal
- B. Panel discussion on impacts of severe winter weather event

**XI. CONSENT AGENDA ITEMS**

The Consent Agenda allows the Board of Directors to approve all routine, noncontroversial items with a single motion, without the need for discussion by the entire Board. Any item may be removed from consent and considered individually upon request of a Board member or NTMWD staff member.

- A. **Approval of Regular Board Meeting Minutes – Consent Agenda Item No. 21-04-01**
- Consider approval of March 25, 2021, Board of Directors Regular meeting minutes
- B. **Approval of Monthly Construction Report – Consent Agenda Item No. 21-04-02**
- Consider approval of April 2021 Monthly Construction Report
- C. **Authorize additional engineering services on Buffalo Creek Interceptor System and Mustang Creek Interceptor System projects – Consent Agenda Item No. 21-04-03**
- Consider authorizing additional engineering services for contracted project management services with Kimley-Horn and Associates, Inc., in the amount of \$90,000, Project Nos. 507-0484-17, 507-0549-19, 509-0455-17, Buffalo Creek Interceptor System and Mustang Creek Interceptor System

**XII. AGENDA ITEMS FOR INDIVIDUAL CONSIDERATION**

**GENERAL/ADMINISTRATIVE SERVICES AGENDA ITEMS**

- A. **Adoption of Resolution No. 21-19 commending Melisa Fuller**
- Consider adoption of Resolution No. 21-19 commending Melisa Fuller for over 26 years of service to the NTMWD

**WATER SYSTEM AGENDA ITEMS**

- B. **Authorize award of construction contract and internal inspection services on Wylie Water Treatment Plant II Sedimentation Basin Trough Improvements project – Administrative Memorandum No. 5712**
- Consider authorizing award of construction contract to Schofield Civil Construction, LLC, in the amount of \$2,603,000 on Project No. 101-0568-20, Wylie Water Treatment Plant II Sedimentation Basin Trough Improvements, and authorizing internal inspection services in the amount of \$38,250
- C. **Authorize award of construction contract and internal inspection services on Wylie Water Treatment Plant I Washwater Supply System Improvements project – Administrative Memorandum No. 5713**
- Consider authorizing award of construction contract to Schofield Civil Construction, LLC, in the amount of \$6,128,875 on Project No. 101-0511-18, Wylie Water Treatment Plant I Washwater Supply System Improvements, and authorizing internal inspection services in the amount of \$209,000

- D. **Authorize use of revised Customer Contract template including updated annual minimum methodology – Administrative Memorandum No. 5714**
- Consider authorizing the use of the revised Customer Contract template that includes, among other revisions, the updated annual minimum methodology now applicable to Member Cities pursuant to the First Amendment to NTMWD Regional Water Supply Facilities Amendatory Contract, effective February 7, 2021
- E. **Authorize additional engineering services on Texoma Fiber Optic Improvements project – Administrative Memorandum No. 5715**
- Consider authorizing additional engineering services with Gupta & Associates, Inc., in the amount of \$251,100 on Project No. 101-0558-20, Texoma Fiber Optic Improvements

**WASTEWATER SYSTEM AGENDA ITEMS**

- F. **Authorize execution of engineering services agreement on Muddy Creek Wastewater Treatment Plant Peak Flow Storage and Expansion project – Administrative Memorandum No. 5716**
- Consider authorizing the Interim Executive Director to execute an engineering services agreement with Garver, LLC, in the amount of \$2,350,000 for preliminary engineering design on Project No. 310-0592-21, Muddy Creek Wastewater Treatment Plant Peak Flow Storage and Expansion
- G. **Authorize additional inspection services on Wilson Creek Regional Wastewater Treatment Plant Maintenance Facility and Solids Operations Facility and Upper East Fork Interceptor System Storage and Parking Facilities projects – Administrative Memorandum No. 5717**
- Consider authorizing additional inspection services with Dietz Engineering in the amount of \$103,244 on Project No. 301-0499-18, Wilson Creek Regional Wastewater Treatment Plant Maintenance Facility and Solids Operations Facility, and in the amount of \$33,442 on Project No. 501-0522-18, Upper East Fork Interceptor System Storage and Parking Facilities

**OTHER AGENDA ITEMS**

- H. **Appointment of NTMWD Executive Director**
- Discussion and possible action to appoint NTMWD Executive Director

**XIII. CLOSING ITEMS**

- A. Review of items for follow up raised during meeting  
B. Opportunity for Board members to request potential future agenda items  
***(No substantive discussion of items will take place at this time)***

**XIV. ADJOURNMENT**