



NORTH TEXAS MUNICIPAL WATER DISTRICT

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EXECUTIVE COMMITTEE MEETING MINUTES APRIL 7, 2021

In accordance with the COVID-19 public health threat and the related March 16, 2020, action by the Office of the Governor, temporarily suspending certain provisions of the Texas Open Meetings Act, NTMWD will hold its meeting by telephonic conference call.

In lieu of physical attendance of the meeting, the public may teleconference in to the meeting by calling toll free (1) (844) 621-3956 and entering the following access code: 928 587 040. Members of the public wishing to make public comment during the meeting should follow the instructions for on-line registration listed under Item II. below no later than the start time of the meeting. The meeting will be recorded and the audio recording will be available on the NTMWD website after the meeting.

I. CALL TO ORDER

President Larry Parks called the meeting to order at approximately 9:03 a.m. on Wednesday, April 7, 2021. The meeting was conducted by teleconference.

The following Executive Committee members were present; therefore, a quorum was present.

Executive Committee Members		
1	Parks, Larry (President)	Present
2	Vacant (Vice President)	
3	Dyer, Phil (Secretary)	Present
4	Gordon, Don (Past President)	Present

Other Directors were in attendance along with Interim Executive Director Rodney Rhoades and other members of the NTMWD management team.

The following consultants participated by telephone:

- Mark Walsh – Saunders, Walsh & Beard
- Lauren Kalisek – Lloyd Gosselink Rochelle & Townsend
- Edward Williams – Baker Tilly

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President Parks advised that Vice President Darrell Grooms resigned from the Board of Directors last week, and therefore, he will no longer be attending the Executive Committee meetings as Vice President.

II. PUBLIC COMMENTS (FOR TELECONFERENCE COMMITTEE MEETINGS ONLY)

INSTRUCTIONS FOR PUBLIC COMMENT ON-LINE REGISTRATION: Prior to the start of the Board meeting, members of the public wishing to provide public comment must submit via email to PublicRelations.Info@ntmwd.com their first and last name, organization, comment topic, mailing address and email address. During the public comment portion of the meeting, speakers will be recognized by name and asked to provide their comments. The time limit is five (5) minutes per speaker, not to exceed a total of thirty (30) minutes for all speakers. The Board may not discuss these items, but may respond with factual or policy information. Public comment is provided for committee meetings held by teleconference during the COVID-19 health threat to confirm the opportunity for two-way communication with the public during the meeting.

There were no requests for Public Comment.

III. OPENING REMARKS

- A. Chairman/Interim Executive Director's Status Report concerning legislation and regulatory matters, budgets, current projects and ongoing programs of the District including the Regional Water System, Regional Wastewater System, Regional Solid Waste System, Watershed Protection, and Water Conservation

President Parks reviewed the following:

- At the March Board meeting a team consisting of the past three Board presidents was appointed to recommend a slate of officers for the upcoming Board year. They will present their recommendation at the May 27th Board meeting for the Board of Director's consideration.
- Just a reminder that members of the public will be hearing the audio only of this meeting.
- Directors remember to unmute when you acknowledge your presence, provide comments, make a motion/second, and vote. Please then return to mute to minimize any background noise.
- Directors please announce your name when speaking and when making motions/seconds.
- Please speak clearly and try to be in a quiet location with no background noise.
- Also, please enunciate and project when speaking to ensure all listening can understand.
- If for some reason you drop off the call, simply follow the instructions to redial into the teleconference.
- Audio for this meeting will be recorded and made available on our website in accordance with the current modified requirements.

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- Secretary Phil Dyer will oversee the voting process and confirm the votes of each Director.
- The public line will be muted except during public comment to avoid noise disruptions so that we can do our best to make sure all participants can clearly hear the proceedings.
 - The Governor extended the Disaster Declaration on April 5th for an additional 30 days.
 - We will not have a BDL update today; however, we wanted to let you know that we have begun impounding water.

IV. ACTION ITEMS

- A. Consider approval of minutes of Executive Committee meeting – March 10, 2021

On a motion by Director Don Gordon and a second by Director Phil Dyer, the Executive Committee approved the minutes of March 10, 2021, by unanimous vote.

V. DISCUSSION ITEMS

- A. Update on Executive Director search and completion of selection process

President Parks advised that the discussion today is regarding the selection process and there will be no discussion of any specific candidates. He advised that once the search team is ready to move forward, a Special Board meeting with an Executive Session to discuss potential candidates will be called. President Parks reviewed that Director Terry Sam Anderson has served as Chair of the search team and he introduced Mr. Edward Williams of Baker Tilly who discussed the Executive Director search process.

Mr. Williams provided a brief background of the Baker Tilly search firm. He provided an overview of the process used to develop a profile, advertising, questionnaires, and reports provided to the search team. Mr. Williams advised that 20 applicants were provided to the team. The team then narrowed that group down to 7 applicants. Director Anderson advised that the search team will narrow the group down to 3 applicants and those will be presented to the Board at a future special called Executive Session.

Director Don Gordon inquired whether the Board Members will be given candidate information prior to the Board meeting so that they can prepare questions. Director Anderson responded that in the near future more details on the Board meeting will be provided. He did advise that virtual information will be provided to the Board during the meeting.

Director Dyer, who is also on the search team, expressed his appreciation to the team members and the search firm. He advised it has been a hard but great process.

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Director Anderson advised that the search team consists of newer and longer tenured Directors. He advised that there have been some great applicants from all over the country, and that possibly next week they will be ready to schedule the Special Board meeting.

B. Agendas for April 2021 Board meeting and Committee meetings

Interim Executive Director Rodney Rhoades reviewed the following upcoming meeting schedule:

1. Finance Committee meeting

The Finance Committee is meeting today at 1:00 p.m. and the agenda includes the following:

- Review and possible action on Refunding Parameters Resolution for Regional Water System refunding
- Review and possible action on Strategic Financial Plans by Newgen Strategies & Solutions, LLC
- **Tabled Item:** Review and possible action on End of Year Actuals verses Fund Balance Policy
- Review and possible action on funding of February electric bills

2. Personnel Committee meeting

The Personnel Committee will meet on April 21st at 1:00 p.m. and the agenda is being developed.

3. Water Committee meeting

The Water Committee is meeting on April 21st at 2:45 p.m. and the agenda is being developed.

4. Regular Board meeting

The regular Board meeting is scheduled April 22nd at 2:30 p.m. The agenda will include a panel discussion on impacts of the winter weather event.

C. Operations and Maintenance update

1. Water System update
2. Wastewater System update
3. Solid Waste System update
4. Maintenance update

No update provided.

D. Administrative Services update

1. Finance/Budget update

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2. Personnel update
3. Technology and support update
4. District Policy update

No update provided.

E. Engineering and Capital Improvement Plan (CIP) update

1. Engineering update
2. CIP/Planning update

No update provided.

F. Legislative update

No update provided.

G. Opportunity for Committee members to provide feedback on Executive Committee meeting

There was no feedback provided.

H. Opportunity for Committee members to request potential future agenda items
(No substantive discussion of items will take place at this time)

There were no future potential future agenda items requested.

VI. ADJOURNMENT

There being no further business, the meeting was adjourned at approximately 9:31 a.m. The next meeting of the Executive Committee will be called by the Chairman with proper notification to all members.



APPROVED:

DocuSigned by:
Larry Parks
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LARRY PARKS
President