



Wylie Water Treatment Plant Complex

NTMWD BOARD MEETING

March 23, 2023



The Pledge of Allegiance to the Flag of the United States of America

"I pledge allegiance to the Flag
of the United States of America,
and to the Republic for which it stands,
one Nation under God, indivisible,
with liberty and justice for all."



The Pledge of Allegiance to the Texas State Flag

"Honor the Texas flag;
I pledge allegiance to thee,
Texas, one state under God,
one and indivisible."



**NORTH
TEXAS
MUNICIPAL
WATER
DISTRICT**



2022-2027 STRATEGIC PLAN UPDATE

March 23, 2023





INTRODUCTION

Recent History of Strategic Planning

NTMWD Strategic Plan

VISION: Regional Service Through Unity - Meeting Our Region's Needs Today and Tomorrow

MISSION: To meet the various needs of Member Cities and Customers, whether that is the need for drinking water, wastewater treatment

PRIORITY 1	PRIORITY 2	PRIORITY 3
<p>Provide Superior Water, Wastewater, and Solid Waste Services Today</p> <ul style="list-style-type: none"> 1. Equip water supply treatment systems 2. Continue progress on water treatment program expansion, driven by state and increasing regional and district regional need of TDS reduction 3. Develop strategies to improve wastewater collection and treatment 4. Develop TDS/Deposited Lake Levels Wastewater Management Program by 2016 	<p>Secure the Future for Water, Wastewater, and Solid Waste Supplies and Services</p> <ul style="list-style-type: none"> 1. Obtain Lower Board and Creek Module (L2C-M2) and T2C2M2 by end of 2015 2. After reaching permit, begin construction of L2C2M2 in July 2015 (early 2016) with completion in 2016 3. Complete and have Main Creek Pump Station online by 1st Quarter of 2017 4. Complete construction of all L2C2M2 facilities in order to deliver treated water to 2025 	<p>Maintain Strong Relations with Member Cities, Customers, and</p> <ul style="list-style-type: none"> 1. Maximize regional capacity of the District, Member Cities, and Customers 2. Proactively communicate and transparent manner 3. Actively engage with customers and the public 4. Customer web site of energy, as well as ensure NTMWD logo on service 5. Provide information and staff Best of District communication regarding wastewater collection and treatment 6. Develop and implement a solid waste program to improve water quality

VALUES - I TRUST North Texas

Our North Texas Municipal Water District (NTMWD) Core Values are represented by a 500 year old oak tree. We are proud to be a part of it. We are proud to be a part of it. We are proud to be a part of it.

INTEGRITY We are honest, trustworthy, transparent, and reliable in our words and actions for what we say and do.

TRUST We are relied on to be effective, honest, open and transparent, and to serve our customers' best interests.

RESPECT We treat our customers and each other with courtesy, kindness, and fairness.

UNITY We are all in this together, and we work together to achieve our common goals.

2015

2016

2016-2017 STRATEGIC PLAN

VISION: Regional Service Through Unity - Meeting Our Region's Needs Today and Tomorrow

MISSION: Provide high quality and dependable water, wastewater and solid waste services today

GOAL 1	GOAL 2	GOAL 3
<p>Provide Superior Water, Wastewater and Solid Waste Services Today</p> <ul style="list-style-type: none"> 1. Continue lower quality by implementing new technologies and processes 2. Enhance water system reliability and efficiency 3. Maximize and increase participation in our activities program to improve water quality 4. Implement program to improve water quality 	<p>Secure the Future for Water, Wastewater and Solid Waste Supplies and Services</p> <ul style="list-style-type: none"> 1. Continue efforts to secure full capacity of the L2C2M2 by 2016 2. Complete and have Main Creek Pump Station online by 1st Quarter of 2017 3. Complete construction of all L2C2M2 facilities in order to deliver treated water to 2025 	<p>Maintain Strong Relations with Member Cities, Customers and</p> <ul style="list-style-type: none"> 1. Enhance communication and transparency 2. Actively engage with customers and the public 3. Customer web site of energy, as well as ensure NTMWD logo on service 4. Provide information and staff Best of District communication regarding wastewater collection and treatment 5. Develop and implement a solid waste program to improve water quality

2019

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2019-2024 Strategic Plan

VISION: Regional Service Through Unity - Meeting Our Region's Needs Today and Tomorrow

MISSION: Provide high quality and dependable water, wastewater and solid waste services today and tomorrow

GOAL 1: Service	GOAL 2: Stewardship	GOAL 3: Partnership	GOAL 4: People
<p>Provide superior water, wastewater and solid waste services today and tomorrow</p> <ul style="list-style-type: none"> 1. Enhance communication and transparency 2. Actively engage with customers and the public 3. Customer web site of energy, as well as ensure NTMWD logo on service 4. Provide information and staff Best of District communication regarding wastewater collection and treatment 5. Develop and implement a solid waste program to improve water quality 	<p>Responsibly manage public resources to ensure responsiveness, effectiveness and efficiency</p> <ul style="list-style-type: none"> 1. Enhance communication and transparency 2. Actively engage with customers and the public 3. Customer web site of energy, as well as ensure NTMWD logo on service 4. Provide information and staff Best of District communication regarding wastewater collection and treatment 5. Develop and implement a solid waste program to improve water quality 	<p>Actively work with members, customer, partners, employees and stakeholders</p> <ul style="list-style-type: none"> 1. Enhance communication and transparency 2. Actively engage with customers and the public 3. Customer web site of energy, as well as ensure NTMWD logo on service 4. Provide information and staff Best of District communication regarding wastewater collection and treatment 5. Develop and implement a solid waste program to improve water quality 	<p>Build a talented, competent and committed team</p> <ul style="list-style-type: none"> 1. Enhance communication and transparency 2. Actively engage with customers and the public 3. Customer web site of energy, as well as ensure NTMWD logo on service 4. Provide information and staff Best of District communication regarding wastewater collection and treatment 5. Develop and implement a solid waste program to improve water quality

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2022-2027 Strategic Plan

VISION: Regional Service Through Unity - Meeting Our Region's Needs Today and Tomorrow

MISSION: Provide high quality and dependable water, wastewater and solid waste services in a cost efficient manner

GOAL 1: Service	GOAL 2: Stewardship	GOAL 3: Partnership	GOAL 4: People
<p>Provide superior water, wastewater and solid waste services today and tomorrow</p> <ul style="list-style-type: none"> 1. Enhance communication and transparency 2. Actively engage with customers and the public 3. Customer web site of energy, as well as ensure NTMWD logo on service 4. Provide information and staff Best of District communication regarding wastewater collection and treatment 5. Develop and implement a solid waste program to improve water quality 	<p>Responsibly manage public resources to ensure responsiveness, effectiveness and efficiency</p> <ul style="list-style-type: none"> 1. Enhance communication and transparency 2. Actively engage with customers and the public 3. Customer web site of energy, as well as ensure NTMWD logo on service 4. Provide information and staff Best of District communication regarding wastewater collection and treatment 5. Develop and implement a solid waste program to improve water quality 	<p>Actively collaborate with members, customers, partners, employees and stakeholders</p> <ul style="list-style-type: none"> 1. Enhance communication and transparency 2. Actively engage with customers and the public 3. Customer web site of energy, as well as ensure NTMWD logo on service 4. Provide information and staff Best of District communication regarding wastewater collection and treatment 5. Develop and implement a solid waste program to improve water quality 	<p>Build a talented, competent and committed team</p> <ul style="list-style-type: none"> 1. Enhance communication and transparency 2. Actively engage with customers and the public 3. Customer web site of energy, as well as ensure NTMWD logo on service 4. Provide information and staff Best of District communication regarding wastewater collection and treatment 5. Develop and implement a solid waste program to improve water quality

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RESPECT We treat our customers and each other with courtesy, kindness, and fairness.

UNITY We are all in this together, and we work together to achieve our common goals.

SAFETY We mitigate risks in our daily activities to protect our public health and environment, we take care of each other so we can fulfill our mission.

TEAMWORK We cooperate and collaborate with each other, our customers and partners to meet our region's needs today and tomorrow.

2022

Goal 1: Service

Provide superior water, wastewater and solid waste services today and tomorrow

Objective 1.1 High Quality Services

Objective 1.2 Successfully Deliver Capital Program

Objective 1.3 Proactive Asset and Maintenance Management

Objective 1.4 Reliable and Resilient Systems

Goal 2: Stewardship

Responsibly manage public resources to ensure responsiveness, effectiveness and efficiency

Objective 2.1 Efficient Business Practices

Objective 2.2 Conscientious Environmental Stewardship

Objective 2.3 Rigorous Financial Management

Objective 2.4 Systematic Risk Management

2022-2027 STRATEGIC PLAN

Goal 3: Partnership

Actively collaborate with members, customer, partners, employees and stakeholders

Objective 3.1 Well-Informed & Educated Public

Objective 3.2 Engaged Members, Customers and Stakeholders

Objective 3.3 Durable Strategic Partnerships

Objective 3.4 Effective Organizational Communication

Goal 4: People

Build a talented, competent and committed team

Objective 4.1 Highly Skilled Workforce

Objective 4.2 Safe and Healthy Employees

Objective 4.3 Performance-Driven Culture



NORTH TEXAS MUNICIPAL WATER DISTRICT



2022-2027 STRATEGIC PLAN

OUR VISION

Regional service through unity, meeting our region's needs today and tomorrow

OUR MISSION

Provide high quality and dependable water, wastewater and solid waste services in a cost efficient manner

SERVICE
Provide superior water, wastewater and solid waste services today and tomorrow

STEWARDSHIP
Responsibly manage public resources to ensure responsiveness, effectiveness and efficiency

PARTNERSHIP
Actively collaborate with members, customers, partners, employees, and stakeholders

PEOPLE
Build a talented, competent and committed team

OBJECTIVE 1.1
High Quality Services

OBJECTIVE 2.1
Efficient Business Practices

OBJECTIVE 3.1
Well-informed and Educated Public

OBJECTIVE 4.1
Highly Skilled Workforce

OBJECTIVE 1.2
Successfully Deliver Capital Program

OBJECTIVE 2.2
Conscientious Environmental Stewardship

OBJECTIVE 3.2
Engaged Members, Customers and Stakeholders

OBJECTIVE 4.2
Safe and Healthy Employees

OBJECTIVE 1.3
Proactive Asset and Maintenance Management

OBJECTIVE 2.3
Rigorous Financial Management

OBJECTIVE 3.3
Durable Strategic Partnerships

OBJECTIVE 4.3
Performance-Driven Culture

OBJECTIVE 1.4
Reliable and Resilient Systems

OBJECTIVE 2.4
Systematic Risk Management

OBJECTIVE 3.4
Effective Organizational Communication

OUR CORE VALUES

INTEGRITY
WE ARE HONEST, TRANSPARENT AND ACCOUNTABLE FOR WHAT WE SAY AND DO.

TRUST
WE ARE RELIED ON TO SERVE OUR CUSTOMERS' BEST INTEREST.

RESPECT
WE TREAT OTHERS FAIRLY AND WITH COURTESY AND KINDNESS.

UNITY
WE DO WHAT'S BEST FOR OUR REGION—ALL-IN TOGETHER!

SAFETY
WE LOOK OUT FOR EACH OTHER TO PREVENT ACCIDENTS AND PROTECT PUBLIC HEALTH AND THE ENVIRONMENT.

TEAMWORK
WE COOPERATE AND COLLABORATE TO MEET OUR REGION'S NEEDS.

SERVICE
Provide superior water, wastewater and solid waste services today and tomorrow

STEWARDSHIP
Responsibly manage public resources to ensure responsiveness, effectiveness and efficiency

PARTNERSHIP
Actively collaborate with members, customers, partners, employees, and stakeholders

PEOPLE
Build a talented, competent and committed team

OBJECTIVE 1.1
High Quality Services
1.1.1 Optimize Waste Quality in the Waste Conveyance System
1.1.2 Complete Wylie/WTP Conversion to Biological Aeration System
1.1.3 Pursue Treatment Plant Optimization for Capacity
1.1.4 Develop and Implement the appropriate Business Policies and Procedures

OBJECTIVE 2.1
Efficient Business Practices
2.1.1 Develop a Central Waste Management and Operations Performance Program
2.1.2 Adopt a "Cloud First" Technology Strategy
2.1.3 Evaluate Laboratory Services and Develop Plan for Future Laboratory Capabilities
2.1.4 Standardize Documentation Processes and Standardize Operating Procedures

OBJECTIVE 3.1
Well-informed and Educated Public
3.1.1 Tailor an Annual Risk Register/Issue and Mitigation/Resolution Plan
3.1.2 Expand Outreach and Education Programs to Entire County
3.1.3 Develop Strategic Communications Plan for External Audiences

OBJECTIVE 4.1
Highly Skilled Workforce
4.1.1 Establish a Comprehensive Employee Training and Development Program
4.1.2 Develop Career/Wide Open Employment Strategy and Guidelines
4.1.3 Develop a Talent Recruitment and Acquisition Program
4.1.4 Create and Implement a Program Throughout the District

OBJECTIVE 1.2
Successfully Deliver Capital Program
1.2.1 Complete Phase One and Two of the Statewide LRP Program
1.2.2 Complete Phase One and Two of the Statewide RRP Program
1.2.3 Accommodate Growth of Lower Basins for Wastewater Systems
1.2.4 Evaluate Risk and Funding for New-Tech Basins

OBJECTIVE 2.2
Conscientious Environmental Stewardship
2.2.1 Coordinate Cross-District Implementation of Energy, Waste Plan
2.2.2 Implement Standardized Process Plans for Chemicals
2.2.3 Prioritize and Engage Parties in the Tertiary River Basin
2.2.4 Update the Waste Characterization and Waste Resource & Emergency Management Plan

OBJECTIVE 3.2
Engaged Members, Customers and Stakeholders
3.2.1 Address Customer/Service/Complaints/Recommendation by Independent Review of RRS
3.2.2 Standardize the Process and Methodology for Adopting New Materials and Customers
3.2.3 Complete Red River Boundary Commission Process in Oklahoma

OBJECTIVE 4.2
Safe and Healthy Employees
4.2.1 Reduce Safety Incidents Through Employee and Leadership Engagement
4.2.2 Continue Implementation of Lifting/Lifting Program
4.2.3 Develop a Well-Rounded and Sustainable Wellness Program

OBJECTIVE 1.3
Proactive Asset and Maintenance Management
1.3.1 Complete Creation of a Comprehensive Real Estate Catalog and Inventory
1.3.2 Develop a Risk Based Condition Monitoring Program for Critical Asset Types
1.3.3 Complete Right of Way Clearing Program
1.3.4 Implement Inventory Control System Initiatives

OBJECTIVE 2.3
Rigorous Financial Management
2.3.1 Provide for Emergency Funding Needs in Wastewater System
2.3.2 Analyze Purchase Order Spend/Usage to Maximize Savings Opportunities
2.3.3 Evaluate and Consider Changeover Costs Allocation Approaches for Process/Plant Services

OBJECTIVE 3.3
Durable Strategic Partnerships
3.3.1 Open Book (Doc) Labor to the Public
3.3.2 Implement the Best Available Labor Shortage Management Plan
3.3.3 Support Specialty Initiatives as EB Work/Demand

OBJECTIVE 4.3
Performance-Driven Culture
4.3.1 Establish Performance Goals, Track and Communicate Progress
4.3.2 Develop Clear Career Paths to Allow all Employees to Advance Their Careers
4.3.3 Support Employee Development Through Engaging, In-House, and Off-Site Activities

OBJECTIVE 1.4
Reliable and Resilient Systems
1.4.1 Complete Design/Single Waste Supply Planning Process
1.4.2 Comply With Regulations for Emergency Resilience/CPMS and Lead/Copper
1.4.3 Promote Policy, Manage Inflow and Infiltration Within the Wastewater Conveyance System

OBJECTIVE 2.4
Systematic Risk Management
2.4.1 Implement Comprehensive Risk Management Program
2.4.2 Enhance District-wide Cybersecurity Program
2.4.3 Integrate and Standardize the Security System Approach for District-wide entities

OBJECTIVE 3.4
Effective Organizational Communication
3.4.1 Develop Strategic Communications Plan for External Audiences
3.4.2 Improve the Process Design and Issue Resolution Process
3.4.3 Establish an Employee Information and Document Management Strategy



STRATEGIC PLAN UPDATE

- **Introduction (Jenna Covington)**
- **Plan modifications and overview of Initiative Tracker (David Kelly)**
- **Completed Initiatives:**
 - **2.3.3: Establish a Vehicle Motor Pool System (Mike Friesen)**
 - **1.4.3: Maximize the Site Life of 121 RDF (Mike Friesen)**
- **Ongoing Initiative Updates:**
 - **1.3.3: Complete Right of Way Clearing Program (Dave Patton)**
 - **3.4.2: Improve Project Design & Asset Handover Process (Bret Ellis)**
- **Progress on Major Initiatives and Path Forward (Jenna Covington)**
- **Feedback**



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PLAN MODIFICATIONS

- **First year updates are minor as ongoing implementation continues**
- **No changes to Vision, Mission, Values, Goals or Objectives**
- **Two initiatives come off the plan for completion**
- **One initiative – Comply with TCEQ Emergency Preparedness Requirements – modified significantly to expand scope**
- **Several initiative tasks and timelines modified to be more discrete**
 - **Identified three types of initiatives (Discrete, Ongoing, Hybrid)**
 - **Modified Ongoing initiatives to become more finite within plan scope**



STRATEGIC PLAN INITIATIVE TRACKER

Initiative	Initiative Title	Initiative % Complete	Current Completion Date	Delay from Original Date	Lead Staff	Executive Sponsor
GOAL 1: SERVICE - Provide superior water, wastewater and solid waste services today and tomorrow						
Objective 1.3: Proactive Asset & Maintenance Management						
1.3.3	Complete Right Of Way Clearing Program	87%	9/30/2026	-18%	Chris	Patton
Objective 1.4: Reliable and Resilient Systems						
1.4.3	Maximize the Site Life of the 121 Regional Disposal Facility	100%	2/1/2023	0%	Mike F.	Friesen
GOAL 2: STEWARDSHIP - Responsibly Manage public resources to ensure responsiveness, effectiveness and efficiency						
2.3.3	Establish a Centralized Vehicle Motor Pool System on the Wylie Campus.	100%	11/1/2022	0%	Jeff B.	Friesen
Goal 3: PARTNERSHIP - Actively Collaborate with members, customers, partners, employees and stakeholders						
Objective 3.4: Effective Organizational Communication						
3.4.2	Improve the Project Design and Asset Handover Process.	21%	9/30/2026	0%	Bret (Team Lead)	Simon



STRATEGIC PLAN INITIATIVE TRACKER

Goal/ Objective/ Initiative	Task Name	% Initiative Effort/Time	% Task Complete	Initiative % Complete	Current Finish	% Schedule Change	Lead
1.3.3	Complete Right Of Way Clearing Program			87%			
	Inventory Water Rights of Way	10%	100%		8/15/2022	-18%	Chris Metz
	Inventory Wastewater Rights of Way	20%	100%		9/1/2022		Dewayne Barnes
	Develop Five Year Phase Plan for Water ROW Clearing (Raw Water Complete Fy 21)	20%	100%		9/1/2022		Chris Metz
	Develop Five Year Phase Plan for Wastewater ROW Clearing	20%	100%		12/1/2022		Jamie Nichols
	Execute Phased Approach Based on Plan - Water	10%	65%		9/30/2025		Dewayne Barnes
	Execute Phased Approach Based on Plan - Waste Water	10%	50%		9/30/2026		Dewayne Barnes
	Maintain Rights of Way (Mowing and Tree Trimming Only - No Clearing)	10%	58%		9/30/2026		Dewayne Barnes
1.4.3	Maximize the Site Life of the 121 Regional Disposal Facility			100%			
	Train operators on waste and soil processing	30%	100%		11/1/2021	0%	Mike Friesen
	Quality Assurance - Training for daily measuring metrics	10%	100%		11/1/2021		
	Compaction and Soil Usage - evaluation and application of metrics	40%	100%		9/30/2022		
	Increase Compaction to 1,400 lbs/cy	10%	100%		2/1/2023		
	Increase Compaction to final goal of 1,700 lbs/cy	10%	100%		2/1/2026		
2.3.3	Establish a Centralized Vehicle Motor Pool System on the Wylie Campus.			100%			
	FASTER Web Hosting Conversion and Version Upgrade	25%	100%		2/23/2022	0%	Jeff Bond
	KeyPer System Motor Pool Kiosk Purchase and Install	5%	100%		5/4/2022		Jeff Bond
	FASTER Motor Pool Module Implementation and Testing	20%	100%		6/15/2022		Cottle
	<i>Installation Of Infrastructure - Ethernet Run, Two Camera Installation, Disable Alarm , Signage</i>	5%	100%		7/1/2022		Jeff Bond
	Reallocate Low utilization vehicles to Motor Pool Fleet	15%	100%		7/15/2022		Jeff Bond
	Pilot/Testing Program Begins - Training sessions with IT, Engineering, Records, and Solid Waste	10%	100%		9/1/2022		Jeff Bond/Anna Cottle
	<i>District Wide User Department Training Sessions</i>	10%	100%		10/1/2022		Anna Cottle
	<i>Go Live - Full roll out to all user groups</i>	10%	100%		11/1/2022		Jeff Bond/Anna Cottle



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- **Ongoing Initiative Updates:**
 - **1.3.3: Complete Right of Way Clearing Program (Dave Patton)**
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INITIATIVE 2.3.3 - ESTABLISH A CENTRALIZED MOTOR POOL SYSTEM ON THE WYLIE CAMPUS

Centralized Motor Pool

- Right-size NTMWD Fleet and remove unnecessary and underperforming assets.
- Optimize the use of high mile per gallon hybrid vehicles
- Increase vehicle accessibility and convenience to a variety of vehicles
- Increased vehicle availability as a temporary replacement for accident damaged vehicles.





INITIATIVE 2.3.3 - ESTABLISH A CENTRALIZED MOTOR POOL SYSTEM ON THE WYLIE CAMPUS

Reservations and pickup

- Consolidated multiple departmental pool vehicles into a centralized pool which all district employees may access
- Fully automated kiosk – 24/7 Access
- User-Friendly online reservation system





INITIATIVE 1.4.3 – MAXIMIZE THE SITE LIFE OF THE 121 RDF

Airspace

- Volume (cubic yards) available for waste disposal inside the landfill footprint

Site Life

- Total volume remaining per yearly airspace consumed

Compaction

- Pounds of trash per cubic Yard
- Soil Usage
 - Alternate Daily Cover
 - Working area





INITIATIVE 1.4.3 – MAXIMIZE THE SITE LIFE OF THE 121 RDF

- Weeks 2-5
 - Average = 1.03 acres

- Weeks 6-10
 - Average = 0.83 Acres

Date	Area with rail (Square Feet)	Total Working Face Area (Square Feet)	Total Working Face Area (Acres)	Working Face Goal Met? (< 1 Acre)	Cover/ADC Airspace (CT) Saving	Working Face Savings (1 acre standard)
10/12/21	86,975	86,975	2.00	No	-	\$ (32,923)
10/13/21	9,240	32,115	0.74	Yes	1,436	\$ 8,679
10/14/21	9,300	31,725	0.73	Yes	434	\$ 8,975
10/15/21	29,625	45,375	1.04	No	287	\$ (1,376)
10/16/21	31,806	31,806	0.73	Yes	-	\$ 8,913
Weekly Summ-					Weekly Total	
Average	32,199	46,166	1.06	No	2,798	\$ (11,857)
10/18/21	45,540	61,785	1.42	No	328	\$ (13,821)
10/19/21	37,908	53,508	1.23	No	370	\$ (7,544)
10/20/21	40,500	64,350	1.48	No	683	\$ (15,766)
10/21/21	39,525	51,525	1.18	No	358	\$ (6,040)
10/22/21	41,150	64,550	1.48	No	694	\$ (15,917)
10/23/21	55,000	55,000	1.26	No	-	\$ (8,675)
Weekly Summ-					Weekly Total	
Average	43,271	58,453	1.34	No	2,434	\$ (67,763)
10/25/21	42,750	52,125	1.20	No	272	\$ (6,495)
10/26/21	37,425	48,900	1.12	No	325	\$ (4,050)
10/27/21	5,325	34,575	0.79	Yes	439	\$ 6,814
10/28/21	18,144	33,444	0.77	Yes	843	\$ 7,671
10/29/21	19,200	36,941	0.85	Yes	462	\$ 5,019
10/30/21	33,584	33,584	0.77	Yes	-	\$ 7,565
Weekly Summ-					Weekly Total	
Average	26,071	39,928	0.92	Yes	2,342	\$ 16,525
11/1/21	12,555	31,023	0.71	Yes	794	\$ 9,507
11/2/21	25,856	25,856	0.59	Yes	-	\$ 13,426
11/3/21	29,816	29,816	0.68	Yes	-	\$ 10,423
11/4/21	30,000	45,000	1.03	No	450	\$ (1,092)
11/5/21	43,725	43,725	1.00	No	-	\$ (125)
11/6/21	32,375	32,375	0.74	Yes	-	\$ 8,482
Weekly Summ-					Weekly Total	
Average	29,055	34,633	0.80	Yes	1,244	\$ 40,620

Date	Area with rail (Square Feet)	Total Working Face Area (Square Feet)	Total Working Face Area (Acres)	Working Face Goal Met? (< 1 Acre)	Cover/ADC Airspace (CT) Saving	Working Face Savings (1 acre standard)
11/16/21	10,325	37,625	0.86	Yes	793	\$ 4,501
11/17/21	40,500	44,250	1.02	No	104	\$ (523)
11/18/21	9,344	29,364	0.67	Yes	686	\$ 10,765
11/19/21	10,760	27,660	0.63	Yes	440	\$ 12,058
11/20/21	30,900	30,900	0.71	Yes	-	\$ 9,601
Weekly Summ-					Weekly Total	
Average	18,088	33,967	0.78	Yes	2,837	\$ 43,650
11/22/21	36,660	36,660	0.84	Yes	-	\$ 5,233
11/23/21	37,400	37,400	0.86	Yes	-	\$ 4,671
11/24/21	37,490	37,490	0.86	Yes	-	\$ 4,603
11/25/21	-	-	-	Yes	-	\$ 33,033
11/26/21	42,256	42,256	0.97	Yes	-	\$ 989
11/27/21	43,608	43,608	1.00	No	-	\$ (36)
Weekly Summ-					Weekly Total	
Average	39,483	32,902	0.76	Yes	-	\$ 48,492
11/29/21	34,324	34,324	0.79	Yes	-	\$ 7,004
11/30/21	32,070	32,070	0.74	Yes	-	\$ 8,713
12/1/21	21,630	38,550	0.88	Yes	485	\$ 3,799
12/2/21	22,500	33,000	0.76	Yes	280	\$ 8,008
12/3/21	24,000	31,500	0.72	Yes	219	\$ 9,146
12/4/21	32,505	32,505	0.75	Yes	-	\$ 8,383
Weekly Summ-					Weekly Total	
Average	27,838	33,658	0.77	Yes	984	\$ 45,053
12/6/21	36,800	44,800	1.03	No	222	\$ (940)
12/7/21	36,000	52,000	1.19	No	444	\$ (6,400)
12/8/21	37,600	47,500	1.09	No	274	\$ (2,988)
12/9/21	5,000	35,000	0.80	Yes	1,440	\$ 6,491
12/10/21	27,500	37,500	0.86	Yes	298	\$ 4,596
12/11/21	42,350	42,350	0.97	Yes	-	\$ 918
Weekly Summ-					Weekly Total	
Average	30,875	43,192	0.99	Yes	2,678	\$ 1,676



INITIATIVE 1.4.3 – MAXIMIZE THE SITE LIFE OF THE 121 RDF

- March 2022
 - Average = 0.72 acres

- April 2022
 - Average = 0.73 Acres

Date	Area with soil [Square Feet]	Total Working Face Area [Square Feet]	Total Working Face Area [Acres]	Working Face Coal Hold [C 1 Barrel]	Cover/Fill C Airspace [CY Savings]	Working Face Savings [4 acre standard]
2/28/22	16,632	38,828	0.74	Yes	188	\$ 3,655
3/1/22	13,288	26,388	0.68	Yes	357	\$ 13,883
3/2/22	26,488	38,333	0.74	Yes	187	\$ 3,574
3/3/22	26,458	31,388	0.72	Yes	186	\$ 3,232
3/4/22	23,588	23,588	0.68	Yes	158	\$ 18,662
3/5/22	23,375	23,375	0.67	Yes	-	\$ 18,752
Wkly Summ					Weekly Total	
Average	22,533	23,287	0.68	Yes	316	\$ 63,831
3/7/22	23,258	31,588	0.72	Yes	68	\$ 3,146
3/8/22	28,875	38,758	0.74	Yes	43	\$ 3,714
3/9/22	26,258	32,458	0.74	Yes	161	\$ 8,425
3/10/22	26,448	32,154	0.74	Yes	155	\$ 8,658
3/11/22	24,328	31,634	0.73	Yes	183	\$ 3,844
3/12/22	28,588	28,588	0.65	Yes	-	\$ 11,424
Wkly Summ					Weekly Total	
Average	27,375	31,465	0.72	Yes	688	\$ 56,333
3/14/22	32,888	32,888	0.75	Yes	-	\$ 8,766
3/15/22	34,888	37,375	0.86	Yes	183	\$ 4,638
3/16/22	48,288	43,325	0.93	Yes	87	\$ 178
3/17/22	24,134	48,154	0.92	Yes	435	\$ 2,585
3/18/22	24,534	35,436	0.81	Yes	188	\$ 6,115
3/19/22	27,458	27,458	0.63	Yes	-	\$ 12,242
Wkly Summ					Weekly Total	
Average	38,335	35,366	0.83	Yes	813	\$ 34,552
3/21/22	28,334	28,334	0.66	Yes	-	\$ 11,834
3/22/22	8,678	25,324	0.58	Yes	38	\$ 13,831
3/23/22	18,285	38,884	0.74	Yes	268	\$ 3,673
3/24/22	16,888	28,588	0.65	Yes	273	\$ 11,424
3/25/22	25,788	38,288	0.63	Yes	123	\$ 18,131
3/26/22	28,588	28,588	0.65	Yes	-	\$ 11,424
Wkly Summ					Weekly Total	
Average	21,443	28,783	0.66	Yes	788	\$ 67,574
3/28/22	22,266	35,826	0.82	Yes	122	\$ 5,865
3/29/22	26,784	32,784	0.75	Yes	157	\$ 8,172
3/30/22	7,658	31,488	0.72	Yes	62	\$ 3,224
3/31/22	28,858	31,358	0.72	Yes	188	\$ 3,253
4/1/22	22,875	38,825	0.74	Yes	244	\$ 3,652
4/2/22	23,758	23,758	0.68	Yes	-	\$ 18,473
Wkly Summ					Weekly Total	
Average	22,838	32,618	0.75	Yes	1,138	\$ 43,785
4/11/22	14,258	32,258	0.74	Yes	488	\$ 8,572
4/12/22	31,588	31,588	0.72	Yes	-	\$ 3,146
4/13/22	1,888	38,258	0.63	Yes	585	\$ 18,833
4/14/22	28,858	38,482	0.78	Yes	248	\$ 3,312
4/15/22	21,465	38,482	0.78	Yes	-	\$ 33,833
4/16/22	-	-	-	Yes	-	\$ 33,833
Wkly Summ					Weekly Total	
Average	14,258	32,258	0.74	Yes	488	\$ 8,572

Date	Area with soil [Square Feet]	Total Working Face Area [Square Feet]	Total Working Face Area [Acres]	Working Face Coal Hold [C 1 Barrel]	Cover/Fill C Airspace [CY Savings]	Working Face Savings [4 acre standard]
3/14/22	32,888	32,888	0.75	Yes	-	\$ 8,766
3/15/22	34,888	37,375	0.86	Yes	183	\$ 4,638
3/16/22	48,288	43,325	0.93	Yes	87	\$ 178
3/17/22	24,134	48,154	0.92	Yes	435	\$ 2,585
3/18/22	24,534	35,436	0.81	Yes	188	\$ 6,115
3/19/22	27,458	27,458	0.63	Yes	-	\$ 12,242
Wkly Summ					Weekly Total	
Average	38,335	35,366	0.83	Yes	813	\$ 34,552
3/21/22	28,334	28,334	0.66	Yes	-	\$ 11,834
3/22/22	8,678	25,324	0.58	Yes	38	\$ 13,831
3/23/22	18,285	38,884	0.74	Yes	268	\$ 3,673
3/24/22	16,888	28,588	0.65	Yes	273	\$ 11,424
3/25/22	25,788	38,288	0.63	Yes	123	\$ 18,131
3/26/22	28,588	28,588	0.65	Yes	-	\$ 11,424
Wkly Summ					Weekly Total	
Average	21,443	28,783	0.66	Yes	788	\$ 67,574
3/28/22	22,266	35,826	0.82	Yes	122	\$ 5,865
3/29/22	26,784	32,784	0.75	Yes	157	\$ 8,172
3/30/22	7,658	31,488	0.72	Yes	62	\$ 3,224
3/31/22	28,858	31,358	0.72	Yes	188	\$ 3,253
4/1/22	22,875	38,825	0.74	Yes	244	\$ 3,652
4/2/22	23,758	23,758	0.68	Yes	-	\$ 18,473
Wkly Summ					Weekly Total	
Average	21,443	28,783	0.66	Yes	788	\$ 67,574
4/4/22	32,258	32,258	0.74	Yes	-	\$ 8,572
4/5/22	15,875	32,888	0.75	Yes	26	\$ 8,766
4/6/22	17,125	29,625	0.68	Yes	336	\$ 18,562
4/7/22	28,258	33,836	0.78	Yes	482	\$ 3,431
4/8/22	28,124	34,134	0.78	Yes	234	\$ 7,183
4/9/22	28,685	28,685	0.66	Yes	-	\$ 11,341
Wkly Summ					Weekly Total	
Average	22,838	32,618	0.75	Yes	1,138	\$ 43,785
4/11/22	14,258	32,258	0.74	Yes	488	\$ 8,572
4/12/22	31,588	31,588	0.72	Yes	-	\$ 3,146
4/13/22	1,888	38,258	0.63	Yes	585	\$ 18,833
4/14/22	28,858	38,482	0.78	Yes	248	\$ 3,312
4/15/22	21,465	38,482	0.78	Yes	-	\$ 33,833
4/16/22	-	-	-	Yes	-	\$ 33,833
Wkly Summ					Weekly Total	
Average	14,258	32,258	0.74	Yes	488	\$ 8,572



STRATEGIC PLAN UPDATE

- Introduction (Jenna Covington)
- Plan modifications and overview of Initiative Tracker (David Kelly)
- Completed Initiatives:
 - 2.3.3: Establish a Vehicle Motor Pool System (Mike Friesen)
 - 1.4.3: Maximize the Site Life of 121 RDF (Mike Friesen)
- Ongoing Initiative Updates:
 - **1.3.3: Complete Right of Way Clearing Program (Dave Patton)**
 - 3.4.2: Improve Project Design & Asset Handover Process (Bret Ellis)
- Progress on Major Initiatives and Path Forward (Jenna Covington)
- Feedback



INITIATIVE 1.3.3 – COMPLETE RIGHT OF WAY CLEARING PROGRAM

- **This program ensures that NTMWD Staff can access pipelines for regular inspections, routine maintenance and repairs to provide continuity of service**
- **Right of way clearing program includes:**
 - Clearing trees
 - Repair of gates and fences
 - Installation of culverts and low water crossings
 - Acquisition of additional easements
 - Removal of prohibited structures
- **Program Timeline:**
 - FY 2016 ROW Maintenance Supervisor position approved by the Board.
 - Raw water lines clearing 2017-2021
 - Treated Water pipeline clearing FY 2018- 2025
 - Wastewater pipeline clearing FY 2020-2025 (2 years ahead of schedule)
 - Cleared easements are mowed twice a year



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INITIATIVE 1.3.3 – COMPLETE RIGHT OF WAY CLEARING PROGRAM



Before



Now



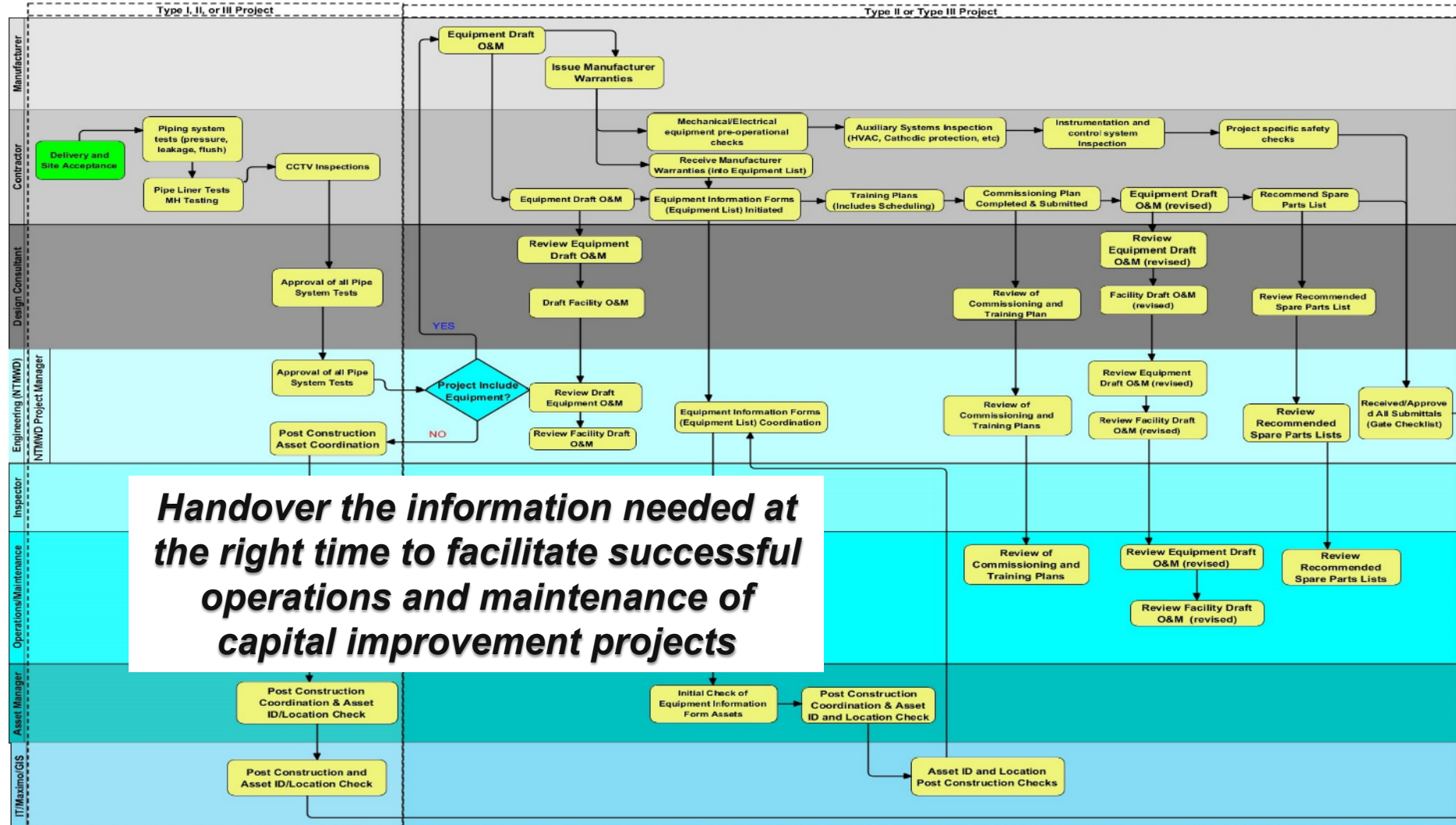
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INITIATIVE 3.4.2 – IMPROVE PROJECT DESIGN AND ASSET HANDOVER PROCESS

Figure 3-3. Precommissioning Detail Asset Acceptance Process Chart





INITIATIVE 3.4.2 – IMPROVE PROJECT DESIGN AND ASSET HANDOVER PROCESS



101-0543-19	0543 - Forney Delivery Point No.1 Site Improvements	Travis Markham	Matt Armstrong	Water	Constructor WA: TRANS		\$ 2,144,200	\$ 2,402,907	83.78%	1/25/2023	2/21/2023	2/24/2023	3/23/2023
101-0544-19	0544 - Plano-McKinney Water Trans System, Phase 1 - Relocation of 84" and 42" Pipe	Travis Markham	Kara Byrnes	Water	Constructor WA: TRANS	Yes	\$ 9,540,026	\$ 10,077,498	84.94%	5/31/2022	11/27/2022	7/5/2022	1/1/2023
101-0544A-19	0544A - Rowlett-Cottonwood UEFIS, Relocation of 60" Pipeline	Andrew Stevens	Geleany Morales	Carrer Wastewater	Constructor WW: UEFIS	Yes	\$ 10,695,000	\$ 11,762,489	60.72%	3/16/2023	7/10/2023	5/15/2023	9/8/2023

- Project background and justification



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- **Progress on Major Initiatives and Path Forward (Jenna Covington)**
- Feedback



PROGRESS ON MAJOR INITIATIVES

45%



1.3.1: Complete Creation of a Comprehensive Real Estate Catalog and Inventory

84%



1.4.1: Complete Long Range Water Supply Planning Process

5%



2.4.2: Enhance District-wide Cybersecurity Program

33%



3.2.1: Address Customer City Surcharge Recommended by Independent Review of RWS

5%



3.2.2: Standardize the Process and Methodology for Accepting New Members and Customers

39%



3.2.3: Complete Red River Boundary Commission Process in Oklahoma



PATH FORWARD

Track Progress and Maintain Engagement with the Plan

- Initiative Leads will continue to track progress in the Initiative Tracker program
- Quarterly azimuth checks with Executive Team
- Continue to highlight progress at monthly Managers Meetings

Engagement with the Board of Directors

- Agenda items tied to Strategic Objectives
- Board Memo highlights major accomplishments and updates of initiatives
- Highlight of relevant issues in Committee Meetings
- Annual refresh and progress report back to the Board
- Consider when major modifications are appropriate and establishing a new Five-Year Strategic Plan



STRATEGIC PLAN UPDATE

- Introduction (Jenna Covington)
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Executive Session



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EXECUTIVE SESSION

Section 551.071, Consultation with Attorney

- **Authorizes a government body to consult with its attorney in an Executive Session to seek advice on legal matters regarding pending or contemplated litigation or a settlement offer.**
- **A government body may not invoke this Section to convene a closed session and then discuss matters outside of that provision.**
- **General discussion of policy, unrelated to legal matters, is not permitted under the language merely because an attorney is present.**
- **Items discussed during consultation with the District's attorney are privileged and should remain confidential**

Section 551.074, Personnel Matters

- **Authorizes certain deliberations about officers and employees of the governmental body to be held in Executive Session.**
- **This chapter does not require a governmental body to conduct an open meeting:**
 - **to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee.**
- **The section permits Executive Session deliberations concerning an individual officer or employee.**
- **Deliberations about a class of employees, however, must be held in an open session. Items discussed during Executive Session are privileged and should remain confidential.**



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EXECUTIVE SESSION

Lewis Isaacks
Saunders Walsh & Beard

**A. Consultation with Attorney
(Tex. Gov't Code Section 551.071)**

1. Buffalo Creek Parallel Interceptor, Phase I Project

**B. Compensation for General Counsel position
(Tex. Gov't Code Section 551.074)**



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EXECUTIVE SESSION

Lauren Kalisek
Lloyd Gosselink

- A. Consultation with Attorney
(Tex. Gov't Code Section 551.071)
 - 1. Buffalo Creek Parallel Interceptor, Phase I Project
- B. Compensation for General Counsel position
(Tex. Gov't Code Section 551.074)**



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ADMINISTRATIVE MEMORANDUM NO. 5890

XII. AGENDA ITEMS FOR INDIVIDUAL CONSIDERATION

GENERAL / ADMINISTRATIVE SERVICES AGENDA ITEMS

- A. **Adoption of Resolution No. 23-08 authorizing an amendment to the Master Resolution for Extendable Commercial Paper Bonds (ECP) and authorizing issuance of Revenue ECP Bonds for the Regional Water System (RWS) - Administrative Memorandum No. 5890**
- Consider adoption of Resolution No. 23-08 amending the Master Resolution for the ECP financing program and the issuance of Revenue ECP Bonds for the RWS, not to exceed \$700,000,000



ADMINISTRATIVE MEMORANDUM NO. 5891

- B. Adoption of Resolution No. 23-09 authorizing Regional Water System (RWS) Refunding Bonds for Extendable Commercial Paper (ECP) Bonds - Administrative Memorandum No. 5891**
- Consider adoption of Resolution No. 23-09 authorizing the issuance, sale, and delivery of NTMWD Water System Revenue ECP Bonds in the amount not to exceed \$700,000,000; pledging revenues for the payment of the bonds, approving an official statement, and authorizing other instruments and procedure relating thereto



ADMINISTRATIVE MEMORANDUM NO. 5892

- C. **Adoption of Resolution No. 23-10 authorizing an amendment to the Master Resolution for Extendable Commercial Paper Bonds (ECP) and authorizing issuance of Revenue ECP Bonds for the Regional Wastewater System (RWWS) - Administrative Memorandum No. 5892**
- Consider adoption of Resolution No. 23-10 amending the Master Resolution for the ECP financing program and the issuance of Revenue ECP Bonds for the RWWS, not to exceed \$400,000,000



ADMINISTRATIVE MEMORANDUM NO. 5893

- D. **Adoption of Resolution No. 23-11 authorizing Regional Wastewater System Refunding Bonds for Extendable Commercial Paper (ECP) Bonds – Administrative Memorandum No. 5893**
- Consider adoption of Resolution No. 23-11 authorizing the issuance, sale, and delivery of NTMWD Regional Wastewater System Revenue ECP Bonds in the amount not to exceed \$400,000,000; pledging revenues for the payment of the bonds, approving an official statement, and authorizing other instruments and procedure relating thereto



ADMINISTRATIVE MEMORANDUM NO. 5894

- E. **Adoption of Resolution No. 23-12 authorizing an amendment to the Master Resolution for Extendable Commercial Paper Bonds (ECP) and authorizing issuance of Revenue ECP Bonds for the Upper East Fork Wastewater Interceptor System (UEFIS) – Administrative Memorandum No. 5894**
- Consider adoption of Resolution No. 23-12 amending the Master Resolution for the ECP financing program and the issuance of Revenue ECP Bonds for the UEFIS, not to exceed \$150,000,000



ADMINISTRATIVE MEMORANDUM NO. 5895

- F. **Adoption of Resolution No. 23-13 authorizing Upper East Fork Wastewater Interceptor System (UEFIS) Refunding Bonds for Extendable Commercial Paper (ECP) Bonds – Administrative Memorandum No. 5895**
- Consider adoption of Resolution No. 23-13 authorizing the issuance, sale, and delivery of NTMWD UEFIS Contract Revenue ECP Refunding Bonds in the amount not to exceed \$150,000,000; pledging revenues for the payment of the bonds, approving an official statement, and authorizing other instruments and procedure relating thereto



ADMINISTRATIVE MEMORANDUM NO. 5896

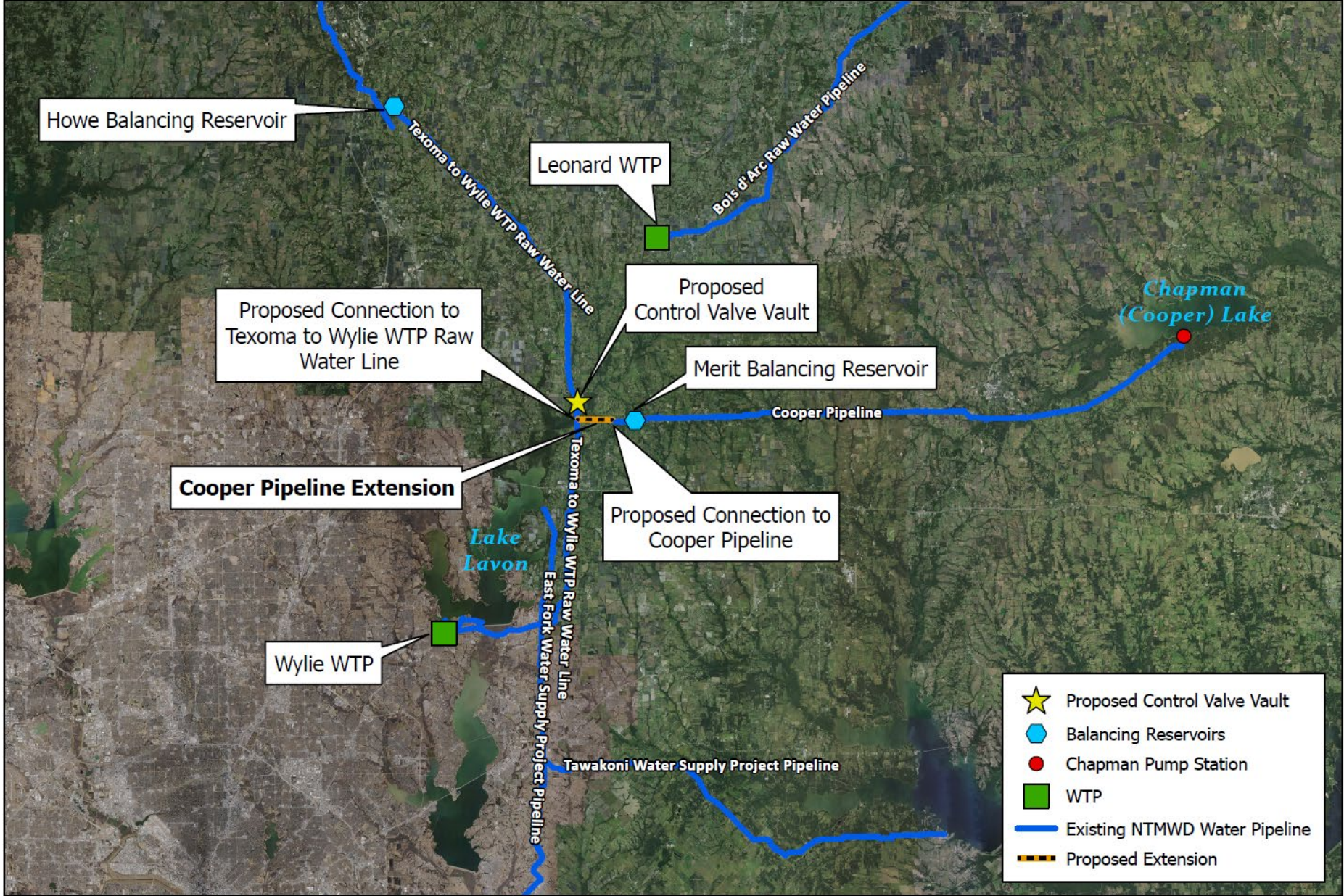
- G. **Authorize the selection of a financial institution to provide bank depository services for the funds of NTMWD – Administrative Memorandum No. 5896**
- Consider authorizing the Executive Director to execute a professional services agreement with Inwood National Bank for bank depository services for a term of 5 years with the option to renew for two additional 1-year periods



ADMINISTRATIVE MEMORANDUM NO. 5897

WATER AGENDA ITEMS

- H. **Authorize execution of an engineering services agreement (ESA) for the Cooper Pipeline Extension project - Administrative Memorandum No. 5897**
- Consider authorizing an ESA with AECOM Technical Services, Inc. in the amount of \$549,752 to evaluate the feasibility of initial concepts for the development of the Cooper Pipeline Extension for Project: No. 101-0620-23, Cooper Pipeline Extension



Cooper Pipeline Extension
Project No. 101-0620-23
Administrative Memorandum No. 5897





ADMINISTRATIVE MEMORANDUM NO. 5898

- I. **Adoption of Resolution No. 23-15 authorizing the execution of an Advanced Funding Agreement (AFA) with the Texas Department of Transportation (TxDOT) - Administrative Memorandum No. 5898**
 - Consider adoption of Resolution No. 23-15 authorizing an AFA with TxDOT in the amount of \$52,795.27 [to be verified with TxDOT's final draft of Agreement] for the joint construction of TxDOT's expansion of FM 1378 and the NTMWD's relocation of the Wylie to McKinney 20-inch waterline for Project No. 101-0585-21, FM 2514 Pipeline Relocation for FM 1378 Pipeline Relocation



Advanced Funding Agreement with TxDOT and NTMWD
 FM 2514 Pipeline Relocation for FM 1378 Pipeline Relocation
 Project No. 101-0585-21
 Administrative Memorandum No. 5898

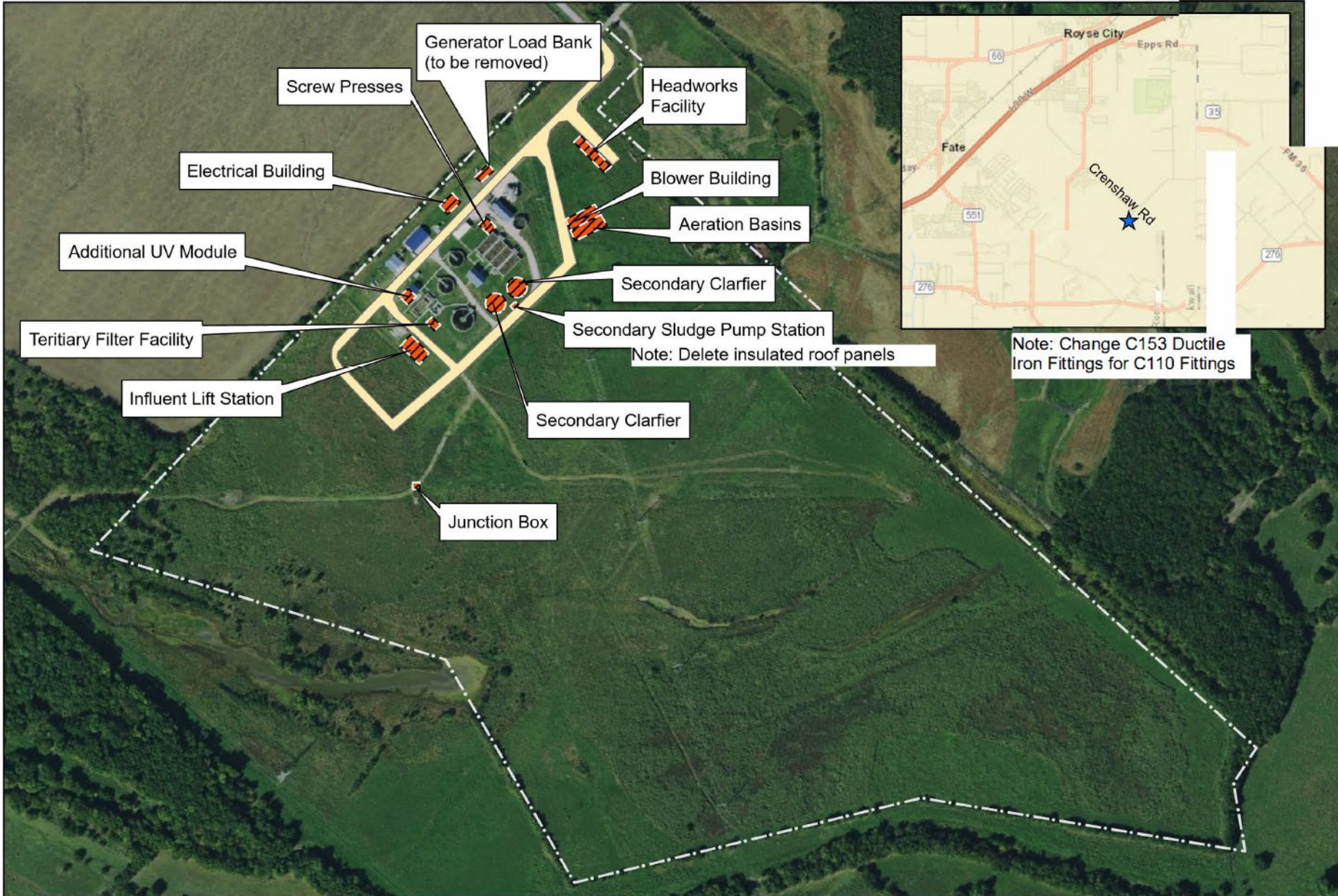




ADMINISTRATIVE MEMORANDUM NO. 5899

WASTEWATER AGENDA ITEMS

- J. **Authorize construction Change Order No. 1 for the Sabine Creek Wastewater Treatment Plant (WWTP) Expansion to 7 million gallons per day (MGD) - Administrative Memorandum No. 5899**
- Consider authorizing Change Order No. 1 with Eagle Contracting, LLC resulting in a credit to the construction contract in the amount of (\$714,605.00) for material that is more readily available for Project No. 308-0576-20, Sabine Creek Wastewater Treatment Plant Expansion to 7 MGD



Sabine Creek Expansion to 7 MGD
Project No. 308-0576-20
Administrative Memorandum No. 5899

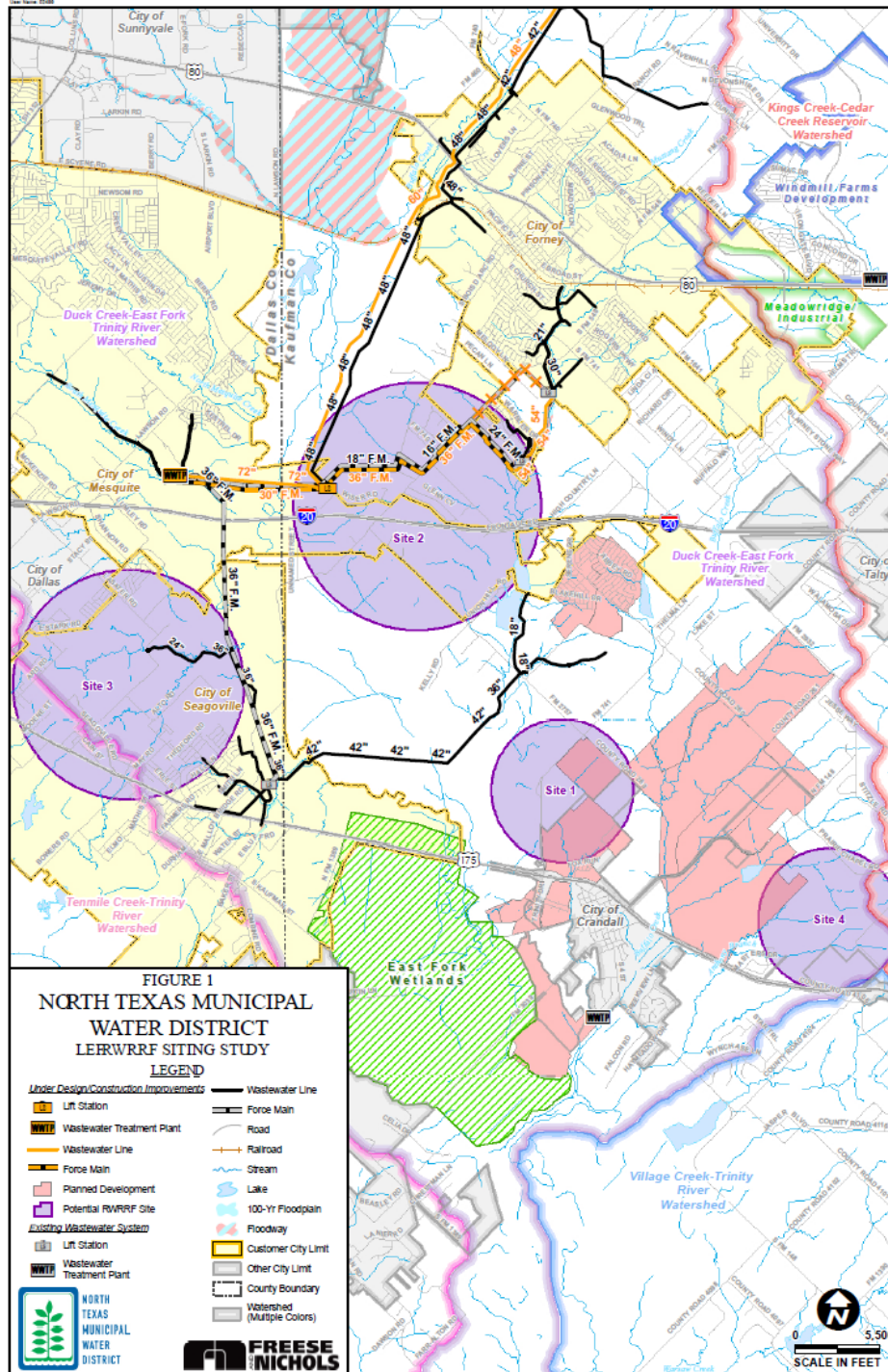




ADMINISTRATIVE MEMORANDUM NO. 5900

LAND ACQUISITION / RIGHT-OF-WAY AGENDA ITEMS

- K. **Adoption of Resolution No. 23-16 authorizing the execution of a property acquisition program for the Lower East Fork Regional Water Resource Recovery Facility project - Administrative Memorandum No. 5900**
- Consider adoption of Resolution No. 23-16 authorizing the Executive Director to execute a property acquisition program with a budget of \$5,000,000; and authorizing the use of eminent domain to acquire property for Project No. 301-0598-21, Lower East Fork Regional Water Resource Recovery Facility









ADMINISTRATIVE MEMORANDUM NO. 5901

- L. **Adoption of Resolution No. 23-17 authorizing the amendment to a previously approved Right-of-Way acquisition program and add additional permanent and temporary easements for the F.M. 2514 Pipeline Relocations project – Administrative Memorandum No. 5901**
- Consider adoption of Resolution No. 23-17 authorizing the Executive Director to amend a previously approved Right-of-Way acquisition program with a budget of \$130,000 and authorizing the use of eminent domain to acquire property for Project No 101-0585-21, F.M. 2514 Pipeline Relocations



-  Proposed Pipeline
-  NTMWD Water Pipelines
-  Proposed 30' Easement
-  NTMWD Pipe Section To Be Relocated



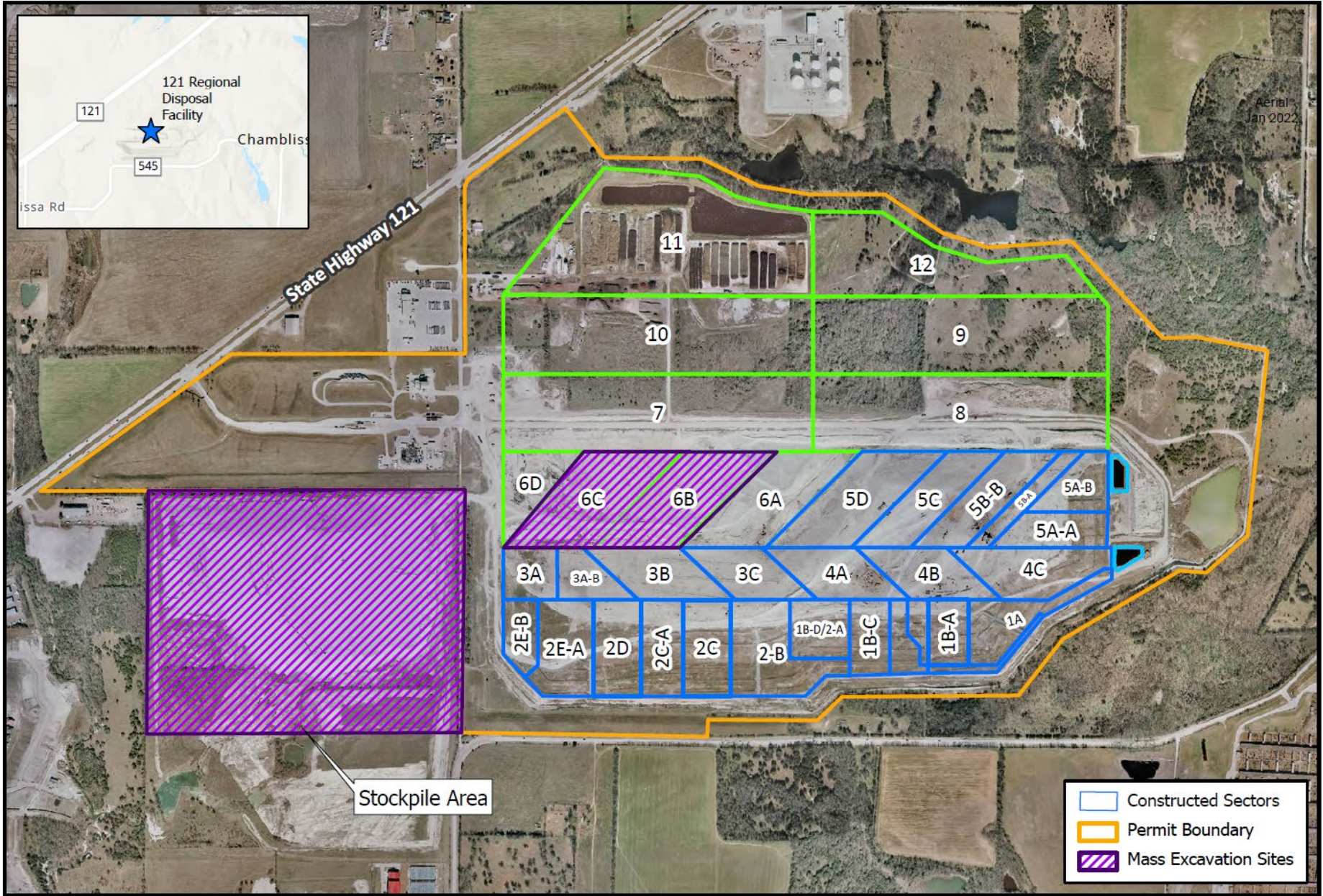
FM 2514 Pipeline Relocations
Wylie to McKinney 20 Inch Pipeline Relocation
Project No. 101-0585-21
Administrative Memorandum No. 5901



ADMINISTRATIVE MEMORANDUM NO. 5902

SOLID WASTE AGENDA ITEMS

- M. **Authorize Change Order No. 1 for the 121 Regional Disposal Facility Sectors 6B and 6C Mass Excavation project – Administrative Memorandum No. 5902**
- Consider authorizing Change Order No. 1 with Rigid Constructors, LLC in the amount of \$594,000 for favorable contract unit pricing for Austin Chalk excavation and clay soil stockpiling for Project No. 401-0614-22, 121 RDF Sectors 6B and 6C Mass Excavation



121 RDF Sectors 6B and 6C Mass Excavation
Project No. 401-0614-22
Administrative Memorandum No. 5902





CLOSING ITEMS AND ADJOURNMENT

XIII. CLOSING ITEMS

- A. Opportunity for Board members to provide feedback or request potential future agenda items.

XIV. ADJOURNMENT



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